

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Patrick Evans, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Wednesday, February 27, 2019

6:00 pm

Room 200, Northern Building
305 E. Walnut Street, Green Bay

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA**

****AMENDED****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of January 23, 2019.

Comments from the Public

1. Review Minutes of:
 - a. Aging & Disability Resource Center (December 13, 2018).
 - b. Children With Disabilities Education Board (January 15, 2019).
 - c. Criminal Justice Coordinating Board (January 15, 2019).
 - d. Human Services Board (January 10, 2019).
 - e. Veterans' Recognition Subcommittee (January 15, 2019).

Treatment Courts

2. Treatment Court Update from Judge Zuidmulder.

Communications

3. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in-house and a budget adjustment of \$2,500 would be needed. Doing this in house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry.
Motion at January meeting: To put this item on the next Human Services Committee meeting agenda.

Wind Turbine Update

4. Receive new information – Standing Item.

Veterans Services

5. 2018 to 2019 Carryover Funds.

Health & Human Services Department

6. 2018 to 2019 Carryover Funds.
7. Executive Director's Report.
8. Financial Report for Community Treatment Center and Community Services.
9. Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. CTC Double Shifts.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
10. Request for New Non-Continuous and Contract Providers and New Provider Contracts.

Aging & Disability Resource Center – No items.

Syble Hopp – No items.

Other

11. Audit of bills.
12. Such other Matters as Authorized by Law.
13. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair

Richard Schadewald, Vice Chair

Joan Brusky, Thomas De Wane, Aaron Linssen

ADDITION TO HUMAN SERVICES COMMITTEE

Wednesday, February 27, 2019 at 6:00 pm, Room 200, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Treatment Courts

2. Treatment Court Update from Judge Zuidmulder.

News media notified by fax 02/25/2019.

Human Services Committee Members and County Board notified by email on 02/25/2019 and placing on desks at Human Services Meeting on 02/27/2019.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, January 23, 2019 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Chair Hoyer, Supervisor Evans, Supervisor Brusky, Supervisor Linssen
Excused: Supervisor De Wane
Also Present: Supervisor Tran, Supervisor Deslauriers, Supervisor Schadewald, Deputy Executive Jeff Flynt, Community Treatment Center Administrator Ed Sommers, Director of Port and Resource Recovery Dean Haen, Health and Human Services Director Erik Pritzl, Community Services Administrator Jenny Hoffman, Public Health Officer Anna Destree, Finance Manager Eric Johnson and other interested parties.

I. Call Meeting to Order.

The meeting was called to order by Chair Hoyer at 6:02 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of November 28, 2018.

Motion made by Supervisor Brusky, seconded by Supervisor Evans to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public - None.

1. Review Minutes of:

- a. Aging & Disability Resource Center (September 27 & October 25, 2018).
- b. Aging & Disability Resource Center Nominating and Human Resources Committee (October 25 & November 8, 2018).
- c. Board of Health (July 10 & October 9, 2018).
- d. Children With Disabilities Education Board (October 16 & November 20, 2018).
- e. Human Services Board (October 11 & December 13, 2018).
- f. Mental Health Treatment Subcommittee (October 17, 2018).
- g. Veterans' Recognition Subcommittee (November 20 & December 18, 2018).

Motion made by Supervisor Linssen, seconded by Supervisor Evans to suspend the rules to take Items 1a-g together. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve Items 1a-g. Vote taken. MOTION CARRIED UNANIMOUSLY.

Communications

- 2. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in house and a budget adjustment of \$2,500 would be needed. Doing this in house is consistent with other health departments in the state; allows the**

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program to continue at a low cost; and respects the privacy rights of the citizenry. *Referred from December County Board.*

It was indicated that Supervisor Ballard was unable to attend this meeting it was asked by him that this matter be held until the next meeting for his attendance to be available.

Motion by Supervisor Evans, seconded by Supervisor Brusky, to put this item on the next Human Services Committee meeting. Vote taken. MOTION CARRIED UNANIMOUSLY.

3. **Communication from Supervisor Schadewald re: This late communication is my request for a review of the programs, services and/or county involvement for children (birth to age 4) that are in need of assistance. *Referred from January County Board.***

Supervisor Schadewald began by stating that this is relative to items that were brought up at the budget hearing about Child Protective Services and related directly to what he hears as an educator. He noted that there is a lot of money allocated specifically for programming, he thought it was time to review all programs and policies and services that are available because obviously there is a situation on hand not knowing all the reasons or factors driving that money allocated and so forth. Hopeful that this would begin a discussion on Human Services Committee about what, as a county, do we do after babies are born in terms of services offered? Does anyone look at the schematic of the specifics in terms of what happens to each baby in every particular situation imaginable? If there is a program in place, how do they keep track of the progress of each baby specifically? He, generally speaking, wanted a simple evaluation of the current programming which has been offered for 20 plus years by the County. He doesn't believe most County supervisors are aware of whether or not these programs are actually being evaluated for certain. Finally, as budget time approaches, there inevitably will not be additional revenue every year as they are not at levy every year and when those tough times do indeed come it would be beneficial to be prepared to make programming choices based on some sort of evaluation versus alternatives such as cutting other programs based on simple lack of information. Maybe, if there was more money allocated to helping kids, there would be fewer adults in crisis.

Supervisor Linssen asked if his concerns were exactly to make sure these programs were effective and making sure there are not actually people falling out of the program.

Schadewald clarified his two main concerns the first being that the County make sure it knows what it all has and second to make sure it knows what it is all doing in practice. He, as a County Supervisor no less, would be hard pressed to know what all the programs do and he sees this as an issue. A worthy starting point, he noted, was birth to age 4 and the programs that correspond to these ages.

Hoyer thought it to be important that they do not get into a mandated/unmandated conversation with knowledge that most of their programs are indeed, on the basis, mandated. It is still possible to determine if they are actually effective or not but it is also noteworthy that they are limited by federal and state funding.

Supervisor Evans wanted clarification as to what type of assistance, specifically, does he wish to obtain for these programs.

Schadewald explained it was for the general concept of children in need of assistance. He realized that there isn't the possibility for program involvement for every child in the county.

Evans noted there is a metric for all the different programs and funding mechanisms and it is probably easier to determine programs up to 5 or 6 rather than 4 just based on the way the system is set up with 4k and so forth. If any of the Family Service providers come to Encompass or anything of that nature the answer will most likely always be that more kids can be served. He thought that to most likely be true. Schools serve them when they reach a certain age. He explained that he doesn't have a problem doing it he wished for a bit more of a distinct direction with the request.

Schadewald gave a hypothetical to explain what he wishes for more thoroughly. Through the healthy babies program someone visits every single baby that is born, he pointed out. Much of the time those meetings are met with no problem but what exactly is done if this person meets a baby that has a mother that is on meth and there is no father in the picture? He emphasized that, even he, as a Brown County Supervisor doesn't know. Hypothetically, the mother loses the child because the father cannot be found and the child goes to a guardian and then what exactly happens? What does Brown County have as responsibilities for involvement in this hypothetical and how do they know what happens to the child?

Evans stated that there is a protocol for that particular situation and they are placed into different programs for both the mother and the child. He also replied with the fact that the child has a social worker assigned to it. Supervisor Linssen added that the child is also under regular court review every 6 months which would consist of a judge looking at and evaluating the case on a bi-yearly basis. Child Protective Services (CPS) have a case worker assigned to the family as well. Schadewald noted he would like to see that progression and schematic so he could track it. Linssen informed him that's a court process and out of their control but it has to be done. Health and Human Services Director Erik Pritzl ensured Schadewald that they would know if it wasn't occurring due to all the state oversight he reiterated Evans' point that a starting point with regard to this request is necessary otherwise they'll drift into areas of the state and court systems oversight reigns supreme. He added if they weren't doing their job the Department of Children and Families or the State Court System would come in and let them know. It is important though, he agreed, regarding the early childhood concern that Schadewald has to understand the relationship between things such as the Healthy Babies' program and its correlation with the same 4 year old baby and its long-term support and so forth. He iterated that he thinks that is a map that they do understand to a certain extent.

Linssen highlighted he'd be interested in seeing 2 things precisely, the first being the effectiveness rate of the program considering how much capital is being put into it and second, what would be the best alternative in the community to that program if it were to not exist?

Schadewald emphasized they have the same issues arise in the school system insofar as that they have children on their attendance sheets for 6 months yet they never come to school. Many questions tend to arise once entrenched in the system. What, as a county, is being done about these kinds of things? He finished with his main point, obviously we have a CPS situation and undoubtedly there are concerns as to what is happening to children in our community in light of police showing up at elementary schools. What is the role of the County in all of this? If these things didn't happen, no worry would be necessary.

Linssen responded with the fact that for children that are of age 5 and over that regulation is through state programming and statute in terms of information regarding what is happening with a child, who does what about it and what needs to be done in response to any type of CPS referral or juvenile referral. This is not done through the County itself, but rather, mandated by the state in terms of what actually happens in response. Pritzl points out that it is a State supervised County administered system. Linssen does not see much flexibility for the County, as the point when it is found out is when the police show up at school, parents get in trouble and that's how they're referred over immediately to the legal system which is actually covered by the State. From birth programs are more reasonable as they are not coming through referrals of that type because anything else would be hard to change from a County perspective.

Hoyer stressed that they did not want to be over burdensome with all the possibilities this could entail he wanted to make sure there is a balance between all the important information and the education that is involved with this communication. What type of effort and timeframe does this entail to make it manageable and doable?

Evans questioned what exactly are they supposed to be doing? He understands what Supervisor Schadewald is coming from and what he is saying but Evans listed an exhaustive number of programs which didn't even incorporate all imaginable programs but was a general idea showing that this task

may be next to impossible and if not that then unrealistically difficult. He claimed that he knows all these programs and he doesn't have a problem with having to justify them to get their funding but should they all have to come before them and give them a matrix as to what they're actually doing?

Pritzl indicated that through the Community Partnership for Children and the Child Abuse and Neglect Task Force that is where a lot of this review is occurring people are bringing outcomes and outputs forward which makes a lot of this information easily accessible through the United Way. This could help out with the early childhood phase information as well that is in question of being lacked in this communication.

Evans asked Schadewald if he would be interested in a representative from the United Way coming in to the County Board meeting in February to present on some information.

Schadewald notes everyone has a general idea that we are trying to help kids but before you can have a debate you need facts, his first request was he wanted to know where the County was spending money.

Pritzl thinks this is where a good understanding is needed because the community and the nonprofit community can fund a lot of things outside of the scope of what the County funds, need to look at what, exactly, the County is obligated to fund? There is no specific end to what you could do but there is an end to what the county does. A presentation could be produced, as it has been done before, and either presented before this committee or the County Board from the United Way about the Child Intervention Model and its operations with the different players and how Health and Human Services intertwines with that, so to speak.

Schadewald reiterated he just wants the County Board to become more knowledgeable. There will be choices come November. He does not want to wait until October to know the extent of these choices. He restated his levy argument noting that programming may come up against employee wages and benefits and things of that nature if the County is at levy because if you add here you can't add over to there, in general terms. His main concern was to start the conversation regarding this issue and start having the discussions prior to the budget, precisely.

Hoyer asked if the County, United Way presentation would be a good starting point. Schadewald liked the idea. Would he would really like, overall, is the map of the program that is currently being done.

Motion by Supervisor Linssen, seconded by Supervisor Brusky, to obtain and have additional information presented in front of this committee regarding the programs and services the County offers and the Counties' direct involvement in those services relative to children (birth to age 4). Vote taken. MOTION CARRIED UNANIMOUSLY.

Referral:

4. **Communication Plan for Groundwater Exceedance. *Motion at January Board of Health meeting: Motion to the Human Services Committee to draft and enact a policy relative to incidents of contamination by any Government agency or detection of contamination in exceedance of State statute, because we find the situation with Port and Resource Recovery simply unacceptable.***

Supervisor Schadewald spoke of Supervisor Deslauriers coming to the Board of Health and he requested some information to help further along the process. This referral is basically what he asked of the Board of Health to do. The main thing, Schadewald noted, is quick communication with the health department regarding matters such as these. He did not assign any blame for anything, what they wanted was the actual process itself reviewed. Namely, if anyone in the county sees any type of contamination that they make sure they get a hold of a health officer immediately. Enact some sort of policy that necessitates that immediate contact with the appropriate internal and external health officials upon any indication of a health hazard.

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Schadewald referenced the recent contamination issues located at the landfill and reiterated what exactly occurred. The main issue with the whole thing was that the Health Officer and other County towns and officers, could have possibly been informed sooner but they, in fact, were not. There was no policy that dictated that, or any repercussions for not doing so internally. Incidences of contamination by a government agency or contamination that exceeds the state statute should have a policy that it is communicated through these sources internally and externally.

Hoyer emphasized the fact that there were no rules technically broken through this. The normal process would be if it was a private entity or the government that it would report to the DNR who then would report to the public health officer. He wanted to know if Schadewald wanted a general bypass of this process?

Schadewald said he didn't want a bypass at all; he wanted just simple communication as it is a beneficial idea regardless. He referenced his district, as a supervisor, he wouldn't want to know about contamination if it happened there that late after the fact.

Linssen wanted to know more about the specifics of the breakdown of communication and where they occurred. Who had found the contamination and why wasn't it communicated?

Schadewald would not say but said that Supervisor Deslauriers had more information.

Supervisor Deslauriers explained one more time the specifics in regard to what exactly occurred at the landfill. There were test wells at the future landfill site and in December, February and April, and testing was done on over 20 of those wells, contamination was discovered on those wells. He was not particularly concerned about this specific instance in particular but rather correcting the processes for how it is reported in future cases, which reflected the thinking of Schadewald. It took until July until anyone outside of Port & Resource Recovery and its constituents knew about this. 152 exceedances of state statute in excess of 160 times the statutes' preventive action limit. His concern from the beginning, he reiterated, was not the investigative process, but rather, it was in the delay in the communication process. He talked about an incidence at PD&T when they were told about the specific TCE contamination and only because he knew what TCE is, he asked whether or not anyone had been notified, but he was informed that there was only actually trace amounts discovered. At this meeting, he noted, they weren't even told about the worst contaminant which was the methylene chloride. He referred to the whole thing, for lack of any other avenue to explain, as a stubborn refusal to acknowledge that there could be an improvement in a certain process by Director Haen. He has this going down 2 paths, the first being going to PD&T specifically to ask Port and Resource Recovery to comply with Corp Counsel guidance, which is within 60 days of an exceedance that it be reported to the DNR and from a logical, reasonable standpoint why not talk with other departments in the County to give them a heads up when there is something of this nature before them. This request is going to PD&T and should be handled properly in his opinion. The second and main concern he has is with public health, there is a consensus of people, he explained, that believe this could be handled better and the only person that can make a difference is not acknowledging this, unfortunately. He pointed out that the health department handled this perfectly in his opinion. On August 3rd he contacted Erik Pritzl about the excessive number of exceedances and within 3 days he contacted the DNR. Department of Port and Resource Recovery did not report any of these to the DNR, it was kept within consultants and their department and they did not communicate with Public Health or the DNR for several months. He emphasized it only makes sense that different departments with different angles of concern be communicated with so that all resources can be brought forth to bear on the situation. One thing that Public Health Officer Destree brought up at the Board of Health meeting was that the intent is to not overburden or overregulate with rules governing department heads but wording is needed regulating human health hazards or potential human health hazards. He requested in lieu of these concerns, when a Brown County Representative detects a "substance, activity, or conviction that may have the potential to cause acute or chronic illness, to endanger life, to generate or spread infectious diseases or otherwise injuriously to affect the health of the public," that he or she be needing to report that to a Brown County Health Officer and Brown County Health Department Director. Quoted area is the

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exact definition of a human health hazard from Wisconsin Statute Chapter 254. This recommendation was also presented to the committee in the document attached to these minutes. When there is a public health concern, so widespread, at such high levels and nothing is communicated, is troublesome. He stated that he doesn't want this policy to, simply, only be limited to well contamination and the land fill site. This public health policy, combined with the risk management policy that was signed by County Executive Streckenbach will cover for many future events and be a big step forward, as long as whoever finds the contamination as a human health hazard potential. It concerned him that he asked at 3 separate prior meetings in terms of what would be done if this happened again, that he didn't get the impression that anything would change.

Hoyer voiced that he believed this proposal was a good way to move forward and apply elsewhere as well.

Schadewald pointed out that the County is at the arm of the State in terms of certain rules the state has governing them, but County government always has the right to improve on them just as long as they don't oppose them. He circled back to his main point of the fact that better communication in all areas is vital and a concern that needs to be addressed. The Board of Health is emphasizing improved communication as it is a good idea no matter what.

Health Director Destree responded that she likes the idea of improved communication between departments within the county so that everyone is on the same page in terms of knowledge with what everyone is dealing with specifically is definitely necessary.

Hoyer asked Director Haen, not looking back at past instances, with future cases, does the reality of the spirit of this proposal when it returns from risk management appeal to him?

Haen said he supported a communication plan ensuring that all departments are on the same page the only moving part is that you need to figure out the trigger point in which you reach out to public health. Need a definitive point where it is clear that action needs to happen based on public health concern.

Deslauriers agreed but also added that in this case the fix would not have been anything that substantial, it rather would have entailed a very simple fix. Let's not look for a lowest level necessary for communication, but we should actually over communicate if anything especially with something as essential as water. It's not going to hurt anything by doing so and the resources are present to be able to do so. He felt as though he shouldn't even have to do this it should, rather, be commonsense to communicate when necessary. There will never actually be an absolute limit, there will always be some type of subjectivity involved in the decision to communicate regardless. Someone always has to say, why not communicate this? He will ask for the standard to be made lower if he needs but he doesn't want that, he wanted simply if something has the potential to hurt people to just over communicate if necessary. Not hiring a consultant or anything because there is a Health Department in place and things of the like already so it is a reasonable request, he believed.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to refer above recommendation to Corp Counsel, the Health Department, and Risk Management for further review and for it to be brought back to this committee after that. Vote taken. MOTION CARRIED UNANIMOUSLY.

Wind Turbine Update

5. Receive new information ~ Standing Item. No New Information.

Health & Human Services Department

6. Budget Adjustment Request (18-137): Any increase in expenses with an offsetting increase in revenue.

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Health and Human Services Director Erik Pritzl noted that this budget adjustment was because they received additional funding from the State to do some crisis improvement projects. The State released a process where you could apply for funds if you participated and they decided that they would. This focused on a couple of initiatives including "Zero Suicide" and also "Collaborative Assessment and Management of Suicidality" training for their behavioral health staff and they also utilized some of these funds to help set up an office for a clinician and team. The State received the application and approved it so they are recognizing receiving the funds.

Hoyer asked if they made an offer with respect to the clinician team.

Pritzl informed him that there has been an offer made and accepted regarding the position in question which starts in February.

Motion by Supervisor Linssen, seconded by Supervisor Brusky, to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

7. **Budget Adjustment Request (19-007): Any increase in expenses with an offsetting increase in revenue.**

Motion by Supervisor Linssen, seconded by Supervisor Brusky, to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

8. **Resolution Regarding Table of Organization Change Health and Human Services Department – Public Health Division.**

Public Health Officer Anna Destree talked about the reasons behind this and the direction it is headed in, it involves, specifically, the hearing and vision program. Main focus is maintaining high quality service and also working with the assurance of others providing services in the community and moving in a positive direction supportive of the Board of Health as well as all the major other stakeholders in preventing blindness.

Destree passed out a "Hearing and Vision Program Presentation" handout which she spoke to thoroughly. Partnership building, stakeholder building, community networking and pulling resources together are all ways to build an assurance for Brown County with respect to the Hearing and Vision Program. They hope to fill a position with someone who is able to follow through with these ideologies and they would also be able to do screenings as well. This screening programs' overall goal would be to get children an avenue to a medical home.

Evans wanted to know exactly what the approved screening methodology entailed. It seemed as though they got rid of a screening process (E-Chart) and then went back to it.

Destree said that they got rid of this practice as it was not appropriate. One reason why the E-Chart method is not appropriate any longer is due to directionality as kids struggle and have to point which caused a multitude of errors, she noted. This was found to be an out of date practice a while back, they just switched over within the past year.

Evans spoke of the fact that the Medical College of Wisconsin has had some issues with their prevent blindness initiative and things of the like.

Hoyer talked about the fact that if there were a change at the State level in terms of best practices those would tumble down and the County would certainly be made aware of them and they would be passed along to them and their office.

Destree ensured him that they are already always made aware of best practice methodologies when they are changed or come about because the ultimate goal is to use best practices in their work consistently.

Supervisor Brusky questioned that if they knew some of their practices weren't best practice then isn't it inconsistent if they didn't go forth and change them or utilize the best ones based on the recommendations they were offered?

Destree replied that Brown County was made aware that the lettering system they were utilizing was, indeed, not best practice but the individuals in charge at the time thought this way was better so they kept utilizing the methodology.

Linssen wished to know if there was any sort of internal review of these types of practices or is there some type of verification from third parties rather than just one departments' word?

Destree reiterated that there are many different Boards rather than just the Board of Health that these methodologies go in front of, not just a one step process. This new hire is going to be the person on our staff that checks these types of things, such as, is this actually best practice and things of that nature. Another thing this position will do that wasn't done before is evaluate these children in the summer months when they are not in school which was an area lacking before. These children were leaving school in the summer months going without evaluation throughout this time frame, is it possible to thoroughly evaluate when you're missing a 3 month window? This person should eliminate that. They can evaluate the program, make the changes that weren't possible or working as well in the past and so forth.

Linssen wondered what would be lost by losing the 2 positions in question as the new job duties seem quite different. Also, if there is the necessity for any new types of certifications or anything like that.

Destree responded that the Health Aid position did a lot of clerical type work and the work that she did was able to be passed on to the other clerical and health aids that are already in place at Public Health. The Nurse and duties that are doing the direct service would still get covered with the new position. You don't need to be a health aid have any special types of qualifications or certifications, don't need to be a nurse, don't need to be an educator or anything of the like to do the prevent blindness screening. An individual just needs to go through the prevent blindness training offered on site. It can be any staff member that goes through the training. In the past, a Nurse has been used but this is not necessarily necessary. The Nurse is going to have the capability now to focus on direct service type work so the actual screenings, specifically; the educator is going to be able to focus on quality control, building partnerships and things of the like.

Hoyer wished to know if it has been reasonable to keep pace in recent times with the staff that they are allocated now.

Destree informed the board that they are struggling due to the fact that this new position has not started yet and they were hoping to get some type of assistance from the town aids which had fallen through. It is all hands on deck at the moment and its being done, but it is not sustainable. Quite a few staff working on the project at the moment because they had committed to the schools. She noted that the health aid position has just been filled so that should do well to help, plus the educator position, so they are about to be fully staffed which should create a sense of relief from everyone involved.

Schadewald pointed out that this is an initiative by the Health Department officer to improve programming at a vast, efficient cost using best practices to become more proactive as a Health Department. He was thankful for this and he also pointed out that she did this without unlimited funding, so to speak. Change was not unanimous from the Board of Health but they ultimately want, as a collective, is reports on this and evaluations at the conclusion point. They want to make sure the changes that are being made are actually effective.

Motion by Supervisor Linssen, seconded by Supervisor Brusky, to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

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9. Resolution Regarding Table of Organization Change Health and Human Services Department – CTC.

Finance Manager Eric Johnson started with the fact that this change is with respect to a number of changes at CTC. The first change is to create an Accountant Supervisor position there is currently only a general accountant position that doesn't have supervisory responsibilities. Using this new position the load of supervision will fall to it, which consists of about 20 staff who currently report to their current admissions building and collection supervisor. A supervisor that will focus on collections in the CTC is also part of the change here, they recently changed to the Wisconsin Department of Revenue collection program which will allow much more effective collections once they transition a large number of accounts to that new service and there is perceived value to having a supervisor dedicated specifically to that. Additionally, under this change is to break up 2 separate CNA positions that have been difficult to fill to create 2 part-time benefit eligible and 2 part-time non benefit eligible positions at approximately the same overall cost, respectively.

Hoyer asked whether there is any type of shift in requirements or is there only a time difference.

Johnson responded that the overall FT would stay the same the difference it's the specific types of shifts that the job would entail that makes the difference.

Pritzl added that these positions would add more flexibility in scheduling that would make the positions more attractive to the candidates applying.

Hoyer pointed to the fact that there is a plethora of open positions, he wondered if the hiring would go relatively smoothly.

Johnson replied that the transition should go relatively smoothly as people within the organization most likely will apply and once the okay is given the recruitment process will begin. He reiterated that it would be at a similar cost and same FTE.

Pritzl pointed out that the Court Clerk position falls under this category as well. There is court at the CTC 2 days a week, there has been some questions regarding why it isn't there on a more regular basis and the simple answer is there isn't staff to do certain things, whether it's document flow, or making sure the right people are present and things of the like. There are case workers and court supervisors attending hearings but there is a certain administrative aspect to it that must be addressed. They talked with Corp Counsel on how to support that process better which pointed to a Court Clerk position to help better the process.

Hoyer asked if this position would make the transition to a "One Stop Shop" more attainable in the future.

Pritzl did not think it would help too much in that regard. It could help in some arrangement pieces, such as transporting patients etc., that this position could help with but it wouldn't help much more than that.

Evans wished to know if there was a Nursing Home Administrator hired on as a full time county employee right now.

Pritzl then introduced that individual as Community Treatment Center Administrator Ed Sommers who proceeded to come up and talk a bit about his background, his decision to join the Brown County team and things of that nature.

Evans spoke to the fact that there is a savings available of \$34,494. He wonders why a CNA cannot be kept. It appeared to him that they are going from patient care to clerical in a way. Deleting CNAs and adding CNAs made him nervous. He wondered if this money could be used to get contracted employees.

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Pritzl responded with the fact that they are probably staffed okay at the moment but filling positions is the issue due to scheduling issues and so forth, so you have to make them attractive to the candidates applying for them. In terms of the contracted employees' question, he noted that a budget adjustment may be necessary to obtain those funds.

Johnson spoke to that budget adjustment stating part of what drove this was the open billing position and they wondered if when they filled it there would be an advancement to the avatar software to where the position wouldn't be as necessary. So instead of a full time they could have a half-time FTE savings position and the rest of the money can be allocated to a significant enhancement in their software and increase the efficiencies in the billing area. This is a separate budget adjustment for this money that would go to the Admin committee.

Sommers pointed to the fact that some of the CNA hours are every weekend and that is tough to fill.

Evans asked a question regarding overtime and if positions are tough to fill then current employees must be working overtime.

Johnson said that filling these positions and keeping them filled is going to effectively reduce overtime. If there are 4 positions and they are all filled then the positions will be able to alternate weekends. Pritzl noted the requirement is that there be someone there every weekend at the moment. Right now to meet this requirement they have to call in staff from agencies, use overtime and so forth to meet this requirement. He also highlighted the fact that working every weekend is a tough thing because if you're a CNA right now you're probably working somewhere else too and, most likely, looking for an every other weekend job to supplement that pay.

Some discussion ensued regarding what is more cost efficient for the County, contracted CNAs or just offering a higher wage to their own staff and to the positions currently posted. Pritzl noted that they have to find ways to incentivize their own staff and they are working with Human Resources on that part right now.

Evans wanted to know more about the hiring process and wondered if it was quicker and more efficient for it to take place within the CTC rather than going through Human Resources for hiring purposes.

Johnson said that for certain purposes hiring has to go through Human Resources but streamlining that process is being looked at.

Evans highlighted the \$34,494 in savings one more time and said since it had been budgeted for already he would prefer that that money is allocated for a weekend position CNA. Johnson reminded him that the savings that are seen here are not for the CNA position and nothing is being changed in terms of staffing for CNAs for this, but rather, these dollars are to be utilized for the software.

Pritzl summarized that they had 2 different things come together, the accounting supervisor position and HR came to them and said the recruitment issues they've been having relative to their CNA positions is directly due to their scheduling structure. Nobody is losing their jobs he noted, these are all vacant positions.

Some discussion followed as to whether an RN can do CNA work and that option may need to be looked at as there may be a misunderstanding in terms of over qualification and things of that nature.

Motion by Supervisor Linssen, seconded by Supervisor Brusky, to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

10. Executive Director's Report.
 - a. December 2018.

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- b. December 2018 – Supplemental.
- c. January 2019.

Pritzl stated that he would answer questions regarding these 3 points as they were part of the Agenda Packet.

Brusky stated she had a question regarding item 1.c. on page 2 in the part of the item that stated "...there has not been a need to go to the main jail." She was confused about this statement.

Community Services Administrator Jenny Hoffman answered that most of the inmates that were being released were from the timeframe where Economic Support can process the applications right downtown at the Work Release Center. The inmates at the main jail may have a release date coming up but then they go back to court and are sentenced for a longer time. Typically they are seeing inmates at the downtown jail or Huber. The release dates are sometimes hard to follow in terms of fluidity but they are more than willing to go out to the main jail if there was a need.

Evans wanted to know more about the Health Department move. He heard rumblings from multiple reliable sources that it is like putting 10 pounds into a 5 pound bag.

Pritzl highlighted the work done by Public Works to give them some space out at Duck Creek. This gave them some staff space out there and the possibility to build a new lab out there. Downside is splitting part of that division out there and bringing some to Sophie. They developed some new clinic rooms and they are also in the process of moving some staff down and they're starting to get into staff expansion while utilizing all the available space possible. He encouraged other people to start looking at the amount of exact physical space they are going to need.

Evans asked about the car seat program.

Destree came up and talked about the dollars that were allocated for the car seat program and how dollars that they have gotten in the past has since dried up. They have since partnered with multiple fire departments so people come there and they get a car seat for a small donation but this isn't a long term plan. Long term goal is to partner with the Center for Childhood Safety and do multiple different things with their service to assist in the car seat program. This is the Center for Childhood Safety also where Safety Town is going to be making it a perfect fit for this program. If somebody comes for a car seat today, they are signed up with either Bellevue or Howard Fire Dept's for one of the scheduled appointments.

Hoyer asked about the 6 vacant positions in the Child Protective Services staff.

He was informed that the supervisor position had been offered and had been filled and the other positions had been offered as well.

Brusky wanted to know if the supervisor was from in the department. It was somebody who was outside the department, specifically from another county.

Pritzl noted that he has met with other counties in recent times in there are very similar narratives from the other counties in the State. He wanted to iterate the fact that their ask as counties, as a collective, to the DCF is for more funding.

Linssen asked a question regarding the Federal Government shutdown and grant funding as a number of grants are paused and some of them have limited funds and things of that nature. Any dates where the books should be looked at based on these issues?

Pritzl informed him that their primary concern at the moment is Foodshare. Participants have been notified that as of March their benefit is 0, meaning there is no funding beyond February unless this can be resolved at the Federal level.

Linssen asked what funds are all at the Federal level.

Pritzl stated which particular funds to be in jeopardy but as long as anything was appropriated prior to the shutdown they are okay through the Federal fiscal year. So much of what they do is Federal fund related such as Child Welfare. He highlighted the fact that Health and Human Services is open at the Federal level. Department of Agriculture is the big one because there was \$2.3 million dollars allocated just to Foodshare just in Brown County in a month.

Destree informed the committee one day after this meeting was the food and hunger task force meeting which pulls together all the pantries including church pantries as well. A plan will be further discussed at that particular meeting.

Pritzl noted the Department of Health Services is doing the best job they can to keep them updated.

Brusky wanted to take a moment to thank Executive Director Erik Pritzl and Deputy Director Jenny Hoffman as they collected some data for her that she was able to present at County Ambassador team day. She also thanked Administration and the Finance Department for the data they presented regarding the \$30 million ask from the Wisconsin Counties Association. This information added an extra punch that undoubtedly caught the eye of the legislature.

Hoyer thanked Brusky for being an ambassador for Brown County.

Motion by Supervisor Linssen, seconded by Supervisor Brusky, to receive items 10a. through 10c. and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- 11. Financial Report for Community Treatment Center and Community Services.**
- a. December 2018.**
 - b. January 2019.**

Johnson distributed a handout to the members of the board regarding the Community Treatment Center which he noted was also included in the agenda and welcomed any questions the panel had regarding the handout. The things that are most important to them, he explained, were cost savings and maintaining quality. He wanted to mention one thing on the most recent financial report regarding some additional information under community services. He noted that these two points will be similar in content but there were some additional prior year revenues that they now have a distinct plan for, including CCS cost report settlements for 2017 revenues from that approximate \$840,000, another settlement that the state occasionally settles with the federal government for a number of prior years is anticipated to net Brown County \$600,000. These two revenues along with a balance transfer from CTC to Community Services should cover the significant deficit that Community Services has seen grow in the recent past.

Motion by Supervisor Evans, seconded by Supervisor Brusky, to receive and place on file 11a. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion by Supervisor Brusky, seconded by Supervisor Linssen, to receive and place on file 11b. Vote taken. MOTION CARRIED UNANIMOUSLY.

- 12. Statistical Reports.**
- a. Monthly CTC Data.**
 - i. Bay Haven Crisis Diversion – November & December 2018.**
 - ii. Nicolet Psychiatric Center – November & December 2018.**
 - iii. CTC Double Shifts – November & December 2018.**
 - b. Child Protection – Child Abuse/Neglect Report – November & December 2018.**
 - c. Monthly Contract Update – December 2018 & January 2019.**

Motion by Supervisor Linssen, seconded by Supervisor Brusky, to suspend the rules and take Items 12a, 12ai, 12aii, 12aiii, 12b & 12c together. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion by Supervisor Linssen, seconded by Supervisor Evans, to receive and place on file all reports in Items 12a, 12ai, 12aii, 12aiii, 12b & 12c. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. Request for New Non-Continuous and Contract Providers and New Provider Contract – November & December 2018.

Motion by Supervisor Evans, seconded by Supervisor Brusky, to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Aging & Disability Resource Center – No items.

Syble Hopp – No items.

Veterans Services – No items.

Other

14. Audit of bills.

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Such other Matters as Authorized by Law.

Linssen asked that if there was anything with regards to foodshare that Community Services wanted the committee to address at the next meeting that they notify Chair Hoyer ahead of time so it can be added to the agenda.

16. Adjourn.

Motion by Supervisor Evans, seconded by Supervisor Linssen, to adjourn at 7:44pm. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Cayden S. Lasecki
Administrative Assistant

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING
December 13, 2018

PRESENT: Larry Epstein, Patricia Finder-Stone, Randy Johnson, Bev Bartlett, Linda Mamrosh, Mary Johnson, Debi Lundberg, Tom Smith, Amy Payne, Sam Warpinski, Melanie Maczka

EXCUSED: Mary Derginer

ABSENT: Arlie Doxtater

ALSO PRESENT: Laurie Ropson, Debra Bowers, Devon Christianson, Kristin Willems, Jennifer Hallam-Nelson, Denise Misovec, Mary Schlautman

The meeting was called to order by Chairperson, Epstein at 8:36 a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS:

ADOPTIONS OF AGENDA:

Ms. Finder-Stone/Supervisor Borchardt moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 25, 2018:

Ms. Lundberg/Supervisor Borchardt moved to approve the minutes of October 25, 2018 **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

None

FINANCE REPORT:

REVIEW AND APPROVAL OF FINANCE REPORT – October 2018:

Ms. Bowers referred to the 2018 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of October.

Ms. Johnson/Ms. Lundberg moved to approve the Finance Report –October 2018. **MOTION CARRIED.**

REVIEW OF RESTRICTED DONATIONS:

There were no restricted donations in October, 2018.

NOMINATIONS & HR COMMITTEE REPORT:

ENTER INTO CLOSED SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Finder-Stone/Ms. Lundberg made a motion to move into closed session at 8:52 a.m.

RETURN TO OPEN SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Finder-Stone/Mr. Smith moved returning to open session at 9:07 a.m. **MOTION CARRIED.**

1a

A. DIRECTOR'S EVALUATION:

Ms. Finder-Stone/Ms. Lundberg moved to approve the ADRC Director's 2018 Evaluation. **MOTION CARRIED.**

B. NEW BOARD MEMBER:

Mr. Johnson/Mr. Smith moved to approve appointment of Eileen Littig to ADRC Board of Directors. **MOTION CARRIED.**

C. REAPPOINT BEVERLY BARTLETT TO 2ND ADRC Board TERM

Ms. Mamrosh/Ms. Maczka moved to reappoint Beverly Bartlett to ADRC Board of Directors for 2nd term. Ms. Bartlett Abstained. **MOTION CARRIED.**

D. POSITION CHANGES:

Mr. Smith/Ms. Lundberg moved to approve all position changes and ADRC organizational chart outlined and approved by HR & Nominations Committee. **MOTION CARRIED.**

DIRECTORS REPORT:

A. SHERRY SCHUELKE, DHS REGIONAL QUALITY SPECIALIST, SITE VISIT AND MESSAGE TO THE BOARD

Ms. Christianson introduced Sherry Schuelke to the ADRC Board. Ms. Schuelke explained that one of her responsibilities is to be sure that the ADRC is living up to contract customer experience expectations specifically in regard to Information & Assistance, Disability Benefit Specialists and the front desk/phone. Ms. Schuelke conveyed her gratitude to the ADRC of Brown County as historically, Brown County has received impressive marks in customer surveys and are consistently at or above the state average. 100% of survey results rate the ADRC of Brown County as "Excellent" in customer service. Ms. Schuelke went on to say that ADRC of Brown County staff is exceptional with an outstanding skillset. Ms. Schuelke shared that staff are committed to doing their work well and said to "Keep up the good work!" Ms. Christianson referred to the report handout and reviewed survey results. Ms. Christianson explained that in July 2018, the ADRC was able to eliminate the waitlist for family care and is happy to report that the ADRC did not lose their focus on providing individualized resources to make customers feel truly helped as the ADRC worked through the Family Care initiative.

B. PULASKI PLAN AMENDMENT FOR PARTNERSHIP:

Ms. Christianson reminded the board of the agreement made in 2018 to provide the Village of Pulaski funding beginning in 2019 that would cover 10 hours a week to administer the Home Delivered Meal program for Pulaski. The Village's intent was to supplement the funding with another 20 hours for the senior center programming per week. Ms. Christianson shared that the Village has found it challenging to secure funding for their portion of the agreement. Pulaski has shared that they are still working on securing this funding and therefore has asked that the ADRC to keep the temp-hired person in place 2 hours per day going into 2019 in order to keep the program going until they can secure their employee. Ms. Christianson explained that it is important to continue to support Pulaski and has agreed to keep the temp person there 10 hours per week to provide stability to the senior center through this process.

C. THANK YOU LARRY AND MELANIE:

Ms. Christianson thanked both Mr. Epstein and Ms. Maczka for their service to the ADRC as board members for the last 6 years.

D. NEW BOARD MEMBERSHIP LIST AND COMMITTEE APPOINTMENTS:

Ms. Christianson announced that Eileen Littig was approved by the HR & Executive Committee and referred to the 2019 Board Membership list handout.

LEGISLATIVE UPDATES:

Ms. Christianson shared that Governor Elect Tony Evers would be speaking at an event at UWGB and that some ADRC staff were planning on attending.

ANNOUNCEMENTS:

Ms. Christianson invited board members to join the Advocacy Coalition. Mission and vision of the coalition was discussed at the first meeting.

NEXT MEETING – January 24, 2019 is the next ADRC Board of Directors Meeting.

ADJOURN:

Supervisor Borchardt/Mr. Johnson moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:20 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Services Coordinator

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, January 15, 2019

Board Members Present: J. Wieland, B. Clancy, L. Franke and K. Lukens

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, L. Larson, and C. Jensky

1. Action Item: Call to Order
B. Clancy called the meeting to order at 3:34 PM.
2. Open Forum - None
3. Action Item: Approval of December 18, 2018 Minutes
Motion made by L. Franke, seconded by J. Wieland, that the minutes from the December 18, 2018 board meeting approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Wieland, seconded by L. Franke, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A. Nizzia noted that several of the donations will be used to purchase water bottle filling stations. De Pere Christian Outreach continues to be great supporter of our school.
Motion made by J. Wieland, seconded by K. Lukens, that the January donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments for December 1, 2018 to December 31, 2018 were reviewed and discussed. Expenditures noted were the Transit of Aide to the Districts.
Motion made by J. Wieland, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending November 30, 2018 were reviewed. Additional tuition revenue is expected from WDP next month and the first special education aid payment was received from the state. Expenses over the summer affected the balance of the Building Operations and Facilities and Technology. Unbudgeted expenditures in the Building Operations and Facilities include the water heater, classroom flooring, and the additional door for the door lock system. A portion of the Technology overages will be offset by the Security Grant received to install cameras.
Motion made by L. Franke, seconded K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Instructional Aide Hiring
Motion made by J. Wieland, seconded by L. Franke, that Teri Lange be approved as an Instructional Aide for the BCCDEB. MOTION CARRIED UNANIMOUSLY.
9. Discussion Item: Strategic Plan
School Perceptions, Inc. will be assist administration in developing a survey that will provide us with data to be used in future strategic planning. Staff, parents and community partners will be asked to take the survey (each is adapted to the audience). Thematic results will be shared with each group and the Board. Responses are confidential and School Perceptions will compile the results. In addition, they will provide comparison data so we can see how our results compare to other districts in our area.

10. Discussion Item: Administrator's Report

S. Johnson, Director of Special Education and Pupil Services –

- District staff and therapist are all doing well. There was an Early Childhood meeting between Hopp and the district staff to share information and ideas. Together, they are focusing on turning snack time into a food experience that is part of the overall curriculum.

A.Nizzia, Principal –

- Hopp staff T.Gehring and M. Fry have been nominated for a Golden Apple Award.
- K. Anderl, school social worker has been working on social, emotional learning and growth. Every Monday she has Mindful Monday where she presents different breathing, calming techniques to the staff and students.
- Two high school classrooms have added wellness to their weekly curriculum.

K. Pahlow, Administrator –

- The school safety plan has been submitted to the Department of Public Instruction Safety and Security Office. The schools safety committee will continue to meet.
- Staff are appreciative of the Board's approval of 8 sick days and 2 casual days next year, as well as the 2 additional sick days that can be used this year with administrative approval.
- A holiday breakfast and retirement celebration for Mary Jo Ryan were held on the last morning of school before the break.
- Early Childhood student, Gracen Verhagen, passed away last week Tuesday. Services are this evening.

11. Discussion Item: Parent Organization Report

- A.Nizzia reported that the PO Winter Blast is February 8th. This is their biggest fundraiser. It helps fund Lions Camp and Hopp CBIs. Some of the profits from this event will also help pay for a new PA system. Staff were also asked to come up with a wish list item for attendees to purchase for the classroom.
- A PO learning event for parents was held last Saturday and was a great success. Over 60 parents attended the Guardianship and Special Needs Trust presentation by Daniel Walsh. Childcare was provided with Sensory Courtyard time, dancing and an art project.
- The Leadership Team continues to work with the P.O. leadership team to revitalize membership and engagement.

12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(e) pursuant to compensation and the investing of public funds at 4:18 PM.

**Motion made by L. Franke, seconded by K. Lukens, that the Board move into Executive Session.
MOTION CARRIED UNANIMOUSLY.**

13. **Motion made by J. Wieland, seconded by L. Franke, to reconvene the meeting at 5:05 PM.
MOTION CARRIED UNANIMOUSLY**

14. Action Item: Adjournment

**Motion made by L. Franke, seconded by K. Lukens, to adjourn the January 15, 2019 Brown County Children with Disabilities Board meeting at 5:10 PM.
MOTION CARRIED UNANIMOUSLY.**

**PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on January 15, 2019 at 8 am in the Karen H. Dorau Memorial Conference Room at the Brown County District Attorney's Office, 300 East Walnut Street, Green Bay, Wisconsin.

Members Present:	Judge William Atkinson Human Services Committee Rep. Joan Brusky Sheriff Todd Delain Public Defender Representative Tara Teesch Health and Human Svcs. Exec. Director Erik Pritzl	Public Safety Committee Chair Pat Buckley District Attorney David Lasee Citizen Rep. Tim McNulty Citizen Rep. Bob Srenaski
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Others Present: Treatment Court Sup. Mark Vanden Hoogen
Family Services Rep./Vice President Angela Steuck
Clerk of Courts John Vander Leest
District Court Administrator Tom Schappa

1. Call Meeting to Order.

This meeting was called to order by Chair Judge Atkinson at 8:00 am.

2. Approve/modify Agenda.

Motion made by Supervisor Brusky, seconded by Erik Pritzl to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

3. Approve/modify Minutes of November 8, 2018.

Motion made by Joan Brusky, seconded by David Lasee to approve, to modify the November 8, 2018 minutes under her request to amend membership of the CJCB, specifically in the middle of the last paragraph, by reiterating she feels "that having a treatment court judge as a voting member of the criminal justice court unit and board is a good idea." Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Proposed Criminalization of OWI First - Effect on Courts, DA, Public Defender & Jail Population.

Judge Atkinson started with a general description of what a First Offense OWI actually is. That being, specifically, a forfeiture action, or something that is comparable to a speeding ticket in which hearings can be held in municipal courts and there is no possibility of jail time. These hearings, he went on to add, are very much different from criminal hearings in such that you are not entitled to an attorney as a constitutional right, nor is there necessary representation from the public defender's office. He also added that the burden of proof differs in a forfeiture action, which entails, satisfactory and convincing evidence, to that of beyond reasonable doubt which would be the burden of proof in any other case. He also noted that municipal courts tend to handle these cases faster than the circuit courts because of reasons, such as a defense attorney not being present. He reiterated that he was not opinionated toward either side in terms of if the state should pass or not but the ramifications should be considered nonetheless.

He then went on to consider if the law was changed to a criminal First Offense OWI. Everything in the above paragraph would be pushed up to circuit courts from municipal and there is a constitutional right to an attorney or a public defender which the state may have to appoint, they have right to counsel which all may culminate in a jury trial if it gets to that point. He notes that this is a whole series of changes and a large amount of people affected if the current system is to be modified.

Public Safety Chair Pat Buckley enters meeting at 8:06 AM.

Judge Atkinson then proceeded to ask District Court Administrator Tom Schappa for some estimates as to how many cases would be converted from municipal court to circuit court on an annual basis in Brown County specifically. After some discussion it was agreed there would be, roughly, 760-780 cases annually brought up from municipal court to circuit court for First Offense OWI. He also explained how he got those numbers which he pulled from the Wisconsin Department of Transportation and Municipal Courts websites, respectively. He wanted to iterate two points of caution with respect to the reliability of these numbers. The first being Green Bay, for instance, have OWIs linked with traffic violations which could create a bit of a discrepancy in terms of exactness. Second, municipal courts are not required to report their numbers, they are highly encouraged to but that does not necessarily mean they do.

Judge Atkinson then referenced the 200 cases that already come through the circuit court annually that had been talked about within the 780 number that includes both the circuit court and municipal court numbers. He mainly wanted to point out that those specific cases are treated differently in terms of jury size (6 members) and not necessitating a unanimous verdict to convict in comparison to a criminal case. This also leads to a faster, streamlined process in terms of the trial process, but he added a word about the amount of time it does take to get all these resources in place to go forth with this process.

Public Defender Rep. Tara Teesch added what the public defender agencies' position would be which would constitute more staff in the district attorneys' office and more clerical staff to accommodate the extra cases that this would cause.

Public Safety Committee Chair Pat Buckley added that he spoke with a Municipal Court Judge Hansen and there were 339 cases last year in municipal court in Green Bay alone, 80% of which went uncontested. This brings up a concern for him in terms of the District Attorney's office's ability to adjudicate more cases considering the backlog they have already on hand. He also stated the city of Green Bay puts forth \$100,000 to support their court already; therefore we should be aware of the effect altering this law would have on municipalities' budget allocation. He also additionally wanted to point out that many of the other states that have OWI as a first offense criminal offense have an alternative to jail time which are informative classes that, upon completion, bring the severity of the crime down to more of a misdemeanor. Poses the question of does this really alter the process or, rather, does it just introduce a more cumbersome process?

Judge Atkinson followed up by adding that since there is no jail time possible for this crime, very few cases are indeed contested as jail is the most worrisome punishment for most defendants. He believes more will be contested if these crimes do come up to the circuit court. He also went on to say there are certain guidelines to follow for judges in OWI cases and if jail time is added to this list there is inevitably going to be more active defense attorneys and more contests of these crimes.

Buckley pointed out the jail may need another pod to accommodate.

Clerk of Courts John Vander Leest stated that he talked with some legislators and the information he gathered didn't convince him resources would be devoted towards this proposal. He points out that many people don't pay for their first OWI itself and there is rarely any follow up as to if an interlock device has been placed in their vehicle. He would like this loophole closed, meaning some real follow up from legislation as to this being installed for first offense OWIs. Vander Leest does not believe it will end up passing in the long run. The people he talked with who received multiple OWIs in a short time frame were just, in a word, shocked after their first OWI but not much more than that; the second OWI stuck with them mainly because they had to spend the day in jail and that has a negative enough impact that they really don't want to have to return again.

Buckley wanted to add the statistics presented by Judge Zuidmulder relative to OWI court that he presented in the Public Safety Committee meeting and pointed to the drop-off in terms of repeat offenders after each offense and note worthily, after the first offense it falls off significantly.

Teesch stated that if this stays at the municipal court level there will never be jail time after the first offense.

District Attorney David Lasee then went on to point out that it would have a very significant impact on their office because this would, in fact, double the amount of OWI offenses that come through their office on a yearly basis up from somewhere around 600 cases to 1400 or so cases. He notes that these first offense cases will be among the most litigated cases because these individuals will be extremely inclined to keep their records as clean as possible. Added, for example, that every application these individuals fill out in the future if this is changed from a forfeiture offense will have the "have you ever been convicted of a crime?" box checked. He then stated that the position of the Wisconsin District Attorney's office always has been that if this law were to pass then there need to be significant resources devoted to the entire system all the way up through the jail to accommodate everything it entails and causes. Therefore, there is a large dollar sign attached to this bill. He went on to note he is not entirely sure how far this bill will get but the idea of this becoming a crime does indeed have the support of the governor.

Citizen Rep. Bob Srenaski added here the necessity to realize the issue of the insufficient state resourcing being put towards the District Attorney's office and the public defender's office which is very prevalent in Brown County but this is an opportune time to make this issue realized at the state level.

Teesch pointed to the fact that the public defender's office has a legislative liaison that communicates with legislature and informing them of what is necessary for them to operate smoothly. Been an ongoing conversation for a couple years in reference to the issue of resources if this eventually passes because this is not the first time this bill has been proposed.

Judge Atkinson asked the question as to if this bill was proposed due to the recent change in government, namely, governor. He asked, specifically, if Governor Walker was opposed to approving a first OWI being deemed criminal and if it was introduced now because it had a higher likelihood of passing.

Teesch was not entirely sure either.

Judge Atkinson returned to the jail time for first offense topic and stated that Wisconsin would, most likely, look at all other states and since it is, in fact, criminal in all other states and jail time is present in most our state would also present a guideline for prosecutors asking for jail time in these cases as well. This would inevitably increase the jail population. Very high number of suppression motions on these cases and, thus, significant resources put towards these cases up to the criminal court level. Not taking a position one way or another, by any means, but just stating don't dare do this while lacking sufficient funds in the District Attorney's office and the public defender's office. He also adds with the additional court case load there will be a lot more pressure on the courthouse itself and there are a lot of negative aspects to it as it's proposed. Suggests the group take a position to not whether the bill gets passed or not but, rather, to make sure the bill does not go through without significant funding for multiple parties including the District Attorneys' office, the public defenders' office among others.

Buckley adds, funding not the only important aspect, planning is crucial as well. For instance, jail is already maxed out, more judges probably necessary, more staff at the jail and even more necessary to consider.

Judge Atkinson then said that he thinks there's support from the general population because Wisconsin is the only state that does not have this as a crime and for that reason of being an outlier people may feel that we should.

Vander Leest then pointed out that it would be helpful to have some concrete numbers and facts to point out to the population that this is how much it will actually cost the county due to needing additional DA's, public defenders, impact on the jail and so on. This, he says, should all be put together and sent in to legislation so they are aware of these facts prior to anything happening. What he gathered from legislation didn't give him the impression it was going anywhere but sending in the fiscal impact on the county may be a good idea. This knowledge may prevent them putting another unfunded mandate on the county. He reiterated that it would be difficult to complete without additional resources based on that very impact.

Judge Atkinson continued, over the years legislation has constantly increased the OWI penalties bit by bit. Recently it was passed that a 4th OWI constitutes lifetime revocation.

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Vander Leest wanted to add one more finding with respect to first offense OWIs, something in the vicinity of 1/3rd of those convicted actually end up with a warrant for failing to pay or appear at the payment hearing. These individuals never take care of their first obligation and subsequently end up with a second OWI shortly thereafter. Could possibly integrate a way to hold them more accountable for that first OWI then they may be less inclined to get that second OWI altogether.

Srenaski reiterated this is an opportunity to raise awareness of insufficient funding to operate efficiently within the system.

Lasee wanted to point out that multiple entities including the courts, public defenders offices, among others are all lobbying together to acknowledge to legislature the fact that they are all significantly underfunded. May need to attach a note describing the tremendous workload this bill would add to these entities on top of being severely overtaxed. Asks Judge Atkinson if he wanted to have a specific motion that asks the County Board to write a letter to legislature saying if they want to convert First Offense OWI into a criminal offense a significant fiscal note must be attached.

Sheriff Todd Delain wanted to note that some of the punishments for OWIs are feel good things and aren't necessarily feasible in practice. Like the lifetime revocation option after multiple offenses, he points out that it would be remiss to believe that people are never going to drive again. This will inevitably lead to a run in with officers in the future, it'll bog down the DA's office, they'll get in front of a judge, be presented with fines they can't pay.... This is just one example in which more problems for officers, and the entire system for that matter, are created.

Lasee proposed that he get some information to corp. counsel so that they can see the data behind First Offense OWIs. The resolution would include details about the white paper issue and add the issue about OWIs to it additionally. It also was suggested that he add Vander Leese's information about the financial and workload impact this bill would incur on Brown County. As long as Lasee receives concrete information and stats in time before the public safety committee meeting on February 4th he will add that to the resolution as well.

Motion made by Pat Buckley, seconded by Bob Srenaski, to have Dave work with corp. counsel to draft a resolution for the Public Safety Committee in reference to the above discussion. Vote taken. MOTION CARRIED UNANIMOUSLY.

5. Jail Population Numbers (Sheriff).

Sheriff Delain reported there are currently 14 inmates shipped up in Oconto County and the jail is at approximately 94% capacity. All of the direct supervision pods are close to full and in the downtown facility there are literally inmates sleeping on the floor in a particular section. They may have to start shipping out inmates to other facilities relatively soon.

6. Treatment Court Participants.

Treatment court supervisor Mark Vanden Hoogen reported there are about 89 active participants in treatment court and 66 in the diversion program which totals about 165 individuals undergoing some form of treatment. He gave the dates of the next 3 graduations which will actually occur on the next 3 Fridays this week on January 18th 2019, for Heroin Court it will be at 10 am in branch 2. The following week on January 25th 2019 there will be 3 graduations held at 2:30 pm in branch 5. The week after that on February 2nd 2018 there will be 3 graduations held at Veterans Court at 9 am.

Human Services Committee Rep. Joan Brusky asked when the OWI court started specifically and how many participants there were exactly. Vanden Hoogen replied that the first meeting for it was held back in June 2018 and they are at 16 individuals on that court right now which would indicate rapid growth.

Judge Atkinson then asked for the trend in numbers. Vanden Hoogen responded with the trend existing in OWI court while the other courts have relatively cooled off. OWI court has taken in 3 5th offense participants with the rest being 4th offense participants.

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7. **Status of County Board action concerning subcommittee.**

Judge Atkinson informed everyone that he spoke with Corp. Counsel Dave Hemery who informed him that it is entirely up to the County Board. Judge Atkinson then suggested that they hold on this particular issue until it is passed by the County Board. If it passes Hemery will contact Judge Atkinson regarding a resolution.

Brusky stated that it should pass.

8. **Supervisor Brusky's request to amend membership of the CJCB (Supervisor Brusky).**

Specific Proposed Membership list handed out by Judge Atkinson at the meeting is attached to these minutes.

Judge Atkinson started off with a reminder that Corp. Counsel Hemery wanted them also to clean up the membership by changing some old position designations and things of that nature. The first being, Assistant Public Defender which is now referred to as State Public Defender Regional Office Manager. Another one being, a change from the old statute stating the Presiding Judge to Special Chief Deputy Judge. There are some others that have old designations that need to be cleaned up, including Probation and Parole. Supervisor Brusky's request to put a Treatment Court Judge on would fall under this category as well as would Clerk of Courts John Vander Leest's request to be put on. There was also a conversation in the past about putting on the Division of Criminal Justice Manager when the position is filled that was noted here.

Health and Human Services Executive Director Erik Pritzl requested that the Health and Human Services Director be placed as a member also after looking at membership over time and the on and off nature of said membership. Would be normal for someone from that department to be there, he notes, due to youth justice and the treatment and alternative work done by that department.

Family Services Rep. /Vice President Angela Steuck voiced that she would love the opportunity to become an official member as well. She points out that Family Services is the largest human service organization here in the community and they do a lot of reentry and criminal justice related programs.

It was asked how many community members are currently on the board and if they are all filled. The response was there are 3 current filled positions with 1 being open. There was a discussion as to whether the County Board was to fill the position but Buckley pointed out that they were waiting to see what changes in terms of what the committee decides in terms of changing membership status' and so forth.

Brief discussion as to how community membership works after Citizen Rep. Tim McNulty's recent reappointment was congratulated.

Probation Parole Chief Aaron Sable requested that title be changed omitting Eastern and go to Division of Community Corrections Region Chief.

Public Defender Rep. Tara Teesch stated that the title of State Public Defender Regional Office Manager or Designee should be changed to a representative of the Public Defenders' that can regularly attend the meetings or keep it at just Regional Office Manager or Designee.

Sheriff Delain questioned the inclusion of the Department of Sheriff's Office Accountant on the board. There are a lot of accountants throughout all departments in the county and the question referred to why the Sheriff's office accountant is the only one that needs to be present. Brief discussion followed as to why and it was decided it could have been requested while the jail was being built. Sheriff Delain then requested he be taken off. He ensured that if he needs to be present or the feeling is he should be present Sheriff Delain will simply ask him to come.

Buckley wondered if it would make sense to have somebody representing the municipalities present. He says this for example because some of the lower level cases may be able to simply be adjudicated in the municipal court versus going through a long, possibly unnecessary process. Considering issues such as the jail and things of that regard coming up it may make sense to have a municipality there.

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Lasee asked if municipalities have any type of meeting or organization. It was responded that there is an association that meets once a year which they are not required to be a part of. Municipal clerks meet roughly quarterly meetings which are usually regarding administrative issues.

Judge Atkinson stated that he believes that most municipalities that have municipal courts like to have their offices write their citations to their courts due to the source of income it provides to those courts. He does not think there would be a situation where these courts are dumping cases to circuit court.

Lasee added that the circuit court would most likely take the cases but there is some discrepancy as to where is the threshold and a consistency issue as well in certain cases in terms of which ones to take and which ones to not. He uses the example of retail theft cases where Green Bay may take the first 3 whereas Ashwaubenon may send it over on the first one. Some other municipalities may have a \$100 threshold where they take any cases under \$100. Says it can be fixed with some guidelines sent out to these municipalities.

Judge Atkinson then wanted to go down the list of proposed membership.

Motion made by David Lasee, seconded by Todd Delain to change Special Chief Deputy Judge to Brown County Circuit Court Presiding Judge; District Attorney to Brown County District Attorney or Designee; Sheriff to Brown County Sheriff or Designee; State Public Defender to State Public Defender Regional Office Manager or Designee; Jail Captain to Jail Captain or Designee; Division of Probation and Parole Eastern Region Chief to Division of Community Corrections Region Chief or Designee. Vote taken. MOTION CARRIED UNANIMOUSLY.

It was asked that Designees have voting authority, which was deemed true.

Motion made by Joan Brusky, seconded by Tara Teesch to add the Health and Human Services Executive Director. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Todd Delain, seconded by Pat Buckley, to remove Brown County Sheriff's Department Accountant. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by David Lasee, seconded by Todd Delain, to add Brown County Clerk of Court or Designee. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Joan Brusky, seconded by Tim McNulty, to add Division of Criminal Justice Manager or Designee. Vote taken. MOTION CARRIED UNANIMOUSLY.

This position Atkinson notes has not been filled yet but it has been created with the expectation of being filled with interviews starting Friday February 1, 2019.

Judge Atkinson questioned whether there was a need to add Family Services Vice President because at some point there are too many members on the committee. Srenasky suggested that the Department of Family Services can attend this meeting as a non-committee member at any time due to the meeting being open publicly. Brusky suggested it be a citizen member. Lasee agreed and added that one of the citizen members be required to be of a human service advocacy or group within Brown County so that they have actual representation from one of those organizations.

Motion made by David Lasee, seconded by Pat Buckley, to require one citizen member of the committee to be of a human service advocacy within Brown County. Vote taken. MOTION CARRIED UNANIMOUSLY.

Delain asked whether this would be an additional committee member but it was ensured it would be one of the four current members and no additional member would be added.

Some discussion followed as to why there was only 3 currently on the committee and it was determined it was due to the completion of the term on December 31st of Citizen Rep. Kathy Johnson which this new committee member would fulfill that vacancy respectively.

Judge Atkinson stated that they spoke about this at their judges meeting and the judges are not supportive of adding a Treatment Court Judge. Treatment Court judges, he notes, are always welcome at every one of the meetings if they have issues of any kind relative to the treatment courts. Brusky questioned whether this was a unanimous decision which it was not.

Motion by Joan Brusky, seconded by Bob Srenaski, to add a Treatment Court Judge to the Criminal Justice Coordinating Board. Vote Taken. Ayes: Brusky Nays: Atkinson, Delain, Teesch, Buckley, Lasee, McNulty, Srenaski, Pritzl. MOTION FAILED 1 to 8.

Brusky felt as though a Treatment Court Judge has important knowledge that is relevant to this particular board that a Circuit Court Judge does not. She likened this to her knowledge of nursing because this is what her actual training is in versus her relatively superficial knowledge in obstetrics because she never actually did it. She also liked the input the Treatment Court Judges put forth to the board in the past.

Judge Atkinson respectfully pointed out that judges themselves attend the board or committees voluntarily and the branch of government that makes decisions to add judges to the board is a separate branch of the government. This very branch of government should not be adding judges to committees without the approval from the judges first and that is the judges' position. This particular motion would be asking the County Board to appoint a judge without that very approval and thus, against their will. Every Judge, he added, including treatment court judges are welcome at any time to attend. He also noted that this committee has been around since 1992 and the judges on committees change over time, so there may not be a Treatment Court Judge on the committee right now but in the future there inevitably will be. He respectfully asked that everyone on the committee vote no for this motion.

Citizen Rep. Tim McNulty reiterated the point that Sheriff Delain made with his accountant, that if they would like a Treatment Court Judge present then they may simply ask for one and they will be present. Judge Atkinson ensured that would be the case.

Brusky questioned if the Judges asked to be put on particular committees back when it started in 1992 and Judge Atkinson said that they had. Specifically, the judges had been asked if they would be willing to be put on the ordinance to preside in these meetings and the judges agreed to it. County Board did not just place a Judge on the committee. They had asked permission first before they passed a resolution. Brusky then asked what the vote specific count was and Judge Atkinson responded with the reminder that the Judges are not required to disclose this information to the public.

Sheriff Delain stated that he would not support the motion to honor the request of the judges. Felt as though they already have a representative of the treatment court via the Criminal Justice Manager and he is confident that if they need a treatment court Judge present they would attend.

Lasee stated that he understands Brusky's position but he has some concerns. He thought that they work better as a group when they have some agreement from the judges. He didn't want to be in a position where they are forcing the Judges to do something they are not on board with therefore he cannot support the motion either.

Buckley noted that Judge Zeidmulder attends the Public Safety committee regularly and anytime they ask he has been put on the agenda. He felt as though it would be the same thing here and every time he asks for something he has always been very responsive therefore he felt as though it is not necessary to add him to the board. Therefore he was not supportive of this motion either.

Teesch stated that she is not supportive either because any information that she would like to receive will come voluntarily from the judges. There are other ways to get what Brusky would like to receive without adding a Treatment Court Judge to the board.

Brusky ensured that she respected all of their points of view but she pointed out the fact that in recent months none of the treatment court judges that had been there regularly in the past have been there and they have been missed. If they just simply invite them, how often are they going to actually attend?

Srenaski asked whether what was discussed at the September meeting still held true regarding the conduction of all 8 branches in criminal courts. Judge Atkinson ensured it is still indeed taking place. He then asked the Sheriff whether it is required for 2 deputies to be in attendance at criminal courts.

Sheriff Delain responded with the fact that there will be a deputy with the defendant regardless and depending upon who is going to be in court and the seriousness of the crime there may be an additional one somewhere in the courtroom. Discussion ensued regarding seriousness of cases and which ones do not need security. No problems with this yet according to Judge Atkinson. He raised this point because back when they were trying to get authorization one of the objections was the cost of the additional deputies. Public Defender's office is already under resourced, is this stretching their resources even further?

9. Future Agenda Items, if any. NONE.
10. Other such matters as authorized by law. NONE.
11. Adjourn.

Motion made by Todd Delain, seconded by Tim Mc Nulty to adjourn at 9:06 am. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Cayden Lasecki
Administrative Assistant

Proposed Membership

1. Chairperson of Public Safety Committee or Designee;
2. Chairperson of Human Services Committee or Designee;
3. Brown County Circuit Court Presiding Judge or Designee;
4. State Public Defender Regional Office Manager or Designee;
5. Brown County District Attorney or Designee;
6. Brown County Sheriff or Designee;
7. Brown County Executive or Designee;
8. Jail Captain or Designee;
9. Green Bay Police Chief;
10. Division of Community Corrections Region Chief or Designee;
11. Citizen Representative No. 1;
12. Citizen Representative No. 2.;
13. Citizen Representative No. 3;
14. Citizen Representative No. 4;
15. Brown County Sheriff Department's Accountant;
16. Brown County Clerk of Court or Designee; and
17. Division of Criminal Justice Manager.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, January 10, 2019 at Health & Human Services; Sophie Beaumont Building; Boardroom A; 111 N. Jefferson Street; Green Bay, WI 54301

Present: Supervisor Tom Lund, Chair
Jesse Brunette, Vice Chair Paula Laundrie, Supervisor Aaron Linssen,
Supervisor Alex Tran

Excused: JoAnn Grashberger, Craig Huxford, Susan Hyland

Also Present: Erik Pritzl, Executive Director
Jenny Hoffman, Community Services Administrator
Eric Johnson, Finance Manager
Ed Somers, Hospital & Nursing Home Administrator

1. **Call Meeting to Order:**
The meeting was called to order by Supervisor Lund at 5:19 pm.
2. **Approve / Modify Agenda:**
LINSEN / BRUNETTE moved to approve the January 10, 2019 Agenda.
The motion passed unanimously.
3. **Approve Minutes of December 13, 2018 Human Services Board Meeting:**
LAUNDRIE / BRUNETTE moved to approve the minutes dated December 13, 2018.
The motion passed unanimously.
4. **Introduction of New Hospital and Nursing Home Administrator:**
Erik Pritzl introduced the new Hospital and Nursing Home Administrator, Ed Somers.

Somers shared highlights from his 32-year background working in long-term care including receiving his undergraduate degree at University of Wisconsin: Milwaukee, his Masters in Health Administration at Cardinal Stritch, served 15 years as Nursing Home Administrator in Washington County, and 4-1/2 years with Lutheran Homes of Oconomowoc. He is glad to be here as a west side resident of Green Bay. He is married, with two sons.

5. **Executive Director's Report:**
The January report was included in the Agenda packet.

Sophie Beaumont Building Moves and Updates

The Administration unit moved out of former first floor offices to new offices on the south end of Sophie Beaumont's first floor. The Youth Justice staff moved from the Mezzanine level to first floor this week, with Child and Adolescent Behavioral Health Unit (CABHU) moving from the Mezzanine to the first floor next week. This will clear the Mezzanine level and allow Facilities to get offices cleaned and remodeled prior to Public Health's move at the end of February. Lab services and Environmental Health will move to the Highway Duck Creek offices where a new lab was built.

Here at Sophie Beaumont, new offices were constructed, some modifications were completed and new clinic rooms were created on the first floor where Public Health Nurses can meet with

clients privately and do immunizations. We will soon have 30 or so additional people joining us in this building.

LINSSEN: This is a question not in the report – specifically relating to the Federal shutdown, is that going to affect us at all? And if so, at what timeframe? I know a lot of the programs have funds through a certain date. I know we will be able to shuffle around funds to a certain extent as well, is there a line where it starts to be something we need to pay close attention to?

PRITZL: We are at the time where you should be paying attention to FoodShare (food stamps) in particular because the US Department of Agriculture is one of the departments in the shutdown.

LINSSEN: And I believe they said they were good through February? Or March?

PRITZL: We just received some guidance from the federal government and the State saying they say they have it covered through February. There are lots of technical things the State has to do to get that to work. The federal government has given the States guidance on "make these requests by a certain date so we can issue the benefits by a certain date" and then it is covered by the continuing resolutions that were made in December. That gets us through February; after that, I don't think there's another plan.

LINSSEN: Are there any issues with Medicaid billing?

PRITZL: Medicaid and Medicare are part of Health & Human Services at the federal level; those are not affected by this right now. Housing & Urban Development is another department that is affected, but I don't know the effects on housing voucher programs if it is negatively impacted yet, but that would certainly be a concern.

LINSSEN: For things like FoodShare, and potentially vouchers, will they be back-dated to the residents? In other words, we have residents on FoodShare, and it runs out, does the federal government go back and give them what they should have been given during that time when they didn't receive anything? Or is it they don't get those benefits during that time?

PRITZL: We have never been into that territory before.

HOFFMAN: The communication we received does not say.

PRITZL: States do have the option; so Wisconsin for example, could elect to continue issuing benefits in the hope to recover from the federal government later.

LUND: Would there be some emergency funds?

PRITZL: I do not know. There have been shutdowns; from time to time these happen and we prepare, we get ready; people work it out, and it comes back. Sometimes states continue to pay for things and then pursue the recovery from the federal government; but there are still four states that have not been made whole from the 2013 shutdown.

LINSSEN: Are there any other areas we should be aware of?

PRITZL: The Department of Justice, and looking at if there is anything with the Treatment Alternative courts and those funds, but we have not been made aware of any problems with those.

LINSSEN: My understanding is anything already approved is going to be OK through the federal fiscal year. As long as it was approved prior to the newest grant period.

PRITZL: We have seen some things indicating some programs are fine through June or September; but it is those monthly benefit type programs we need to pay attention to. So right now, it is February, but this really cannot go on much longer without it trickling into March and then there is no plan.

LINSSEN: So by our next meeting that's when it will start to be bad news?

PRITZL: We will know more at that point.

HOFFMAN: The (Economic Support) call center is getting a ton of calls.

PRITZL: People are really worried.

HOFFMAN: People are very worried.

LAUNDRIE: I think we need to really be vigilant about people's mental health through this; it's those people that are dependent upon resources for whatever reason, and it's going to hit them hard.

LINSSEN: Say something happened where we need to cut benefits, is there a way we could meet around that time as an emergency meeting? I don't know if it would make a difference or not, or whether it is appropriate to do...

LUND: Probably that would be more the (Human Services) Committee than the (Human Services) Board because if there had to be additional funding through the County, they would be part of the funding mechanism. The (Human Services) Board is more advisory; the Committee is more fiscal. If we had to release funds from the general fund to pay for something and hope we would get refunded, that would be the Committee.

LUND: Something I am interested in – the Wisconsin Child Protective Services (CPS) and the underfunding, and the problems we've had retaining staff. It would be interesting to know what comes out of the biennium budget, when there will be hearings on the budget, what we can do to make sure we are heard, and get what we need. I'm not looking for "pie in the sky" – just to get us to a better place. They say the average case worker should only have 15 cases, and most counties are double. How many are we?

PRITZL: I don't have the numbers in front of me, but I believe in Ongoing services we are in the 20s; no more than six assessments (should be) assigned per month, and we are at least 10-12 (assigned), so double (the recommended amount).

LUND: The interesting thing in the article, some states have had class action lawsuits against them because the services are not up to the standards the feds require.

PRITZL: And some counties experience this too.

LUND: Some consumer groups could put a class action lawsuit against you. Before it gets to be that, if we were working on the problem and every biennium we would get back to the funding levels that need to be. That is something I would be interested in the budget especially in regards to our situation.

PRITZL: We have, from the County Human Service Association, some summary papers developed around child welfare, Birth to 3 is another one; we could send those to Board members if you wanted them to contact your legislatures to have that discussion.

LUND: I think people need to go down there and advocate; because I don't really get much from my legislatures.

TRAN: Next week, four of us are going down to Madison as part of the ambassador program, and on the agenda is child welfare protective services. We are trying to meet with elected officials from Brown County – Senate and Assembly – to meet individually with each person and to ask for more money.

LUND: I would like to go to the hearings on the budget too, I'd like to have a group that advocates, because they don't like that it takes up a lot of their time. It is a good statement if you have 50 people that want to talk about child protective services. It hits home that there's a problem in that area.

LAUNDRIE: What group is that Alex (Tran)?

TRAN: Wisconsin Counties Association Ambassador Program. Supervisors Patrick Moynihan, Megan Borchardt, Joan Brusky and myself – the four of us. There are four issues they wanted all the counties to basically stick to and child welfare is one of them.

LINSSEN / BRUNETTE moved to receive and place on file the Executive Director's Report for January 2019. Motion carried unanimously.

6. CTC Administrator Report including NPC Monthly Report:

Ed Somers, Hospital & Nursing Home Administrator, referred to his January report included in the Agenda Packet.

Somers shared that at Nicolet Psychiatric Center (NPC) we are working on medical clearance criteria for admission. The Winnebago Mental Health Institute was cited for an Emergency Medical Treatment and Labor Act (EMTALA) violation – you can't turn away people for emergency services. They have stringent admission criteria at Winnebago, and an agency was having difficulty getting someone in, so a Police Chief contacted CMS saying Winnebago did an EMTALA violation, and they were cited. As part of Winnebago's plan of correction, they want to have emergency court processes for every county. For example, a client is refusing a blood test at 2:00AM, and cannot get medical clearance; Winnebago wants to have a judge woken up to get a court order to force the blood test, so the client can go to Winnebago. It is unclear if it has been accepted as part of their plan of correction yet. If CMS accepts this, it will cause counties, like us, to create a procedure of our own.

PRITZL: Winnebago would then have to accept the person and they could continue to try to get the client to voluntarily consent for the blood test, and the next day try to get the court order. Winnebago really wants option 1 which is to have the court order so the person has the lab test before they show up on their campus, but they cannot enforce it.

LUND: Why do they need the lab test?

PRITZL: Because that is their medical clearance criteria; what Winnebago is trying to avoid is people coming to their campus who are in need of medical care who have not been properly screened and cleared before arriving there which puts a burden on Winnebago County and Oshkosh in terms of medical facilities. We don't do that for out-of-county residents at NPC; we don't have a standard that everyone coming from Shawano County has to go through labs and medical clearance. But that would be similar so we don't have our local hospitals experiencing that, but Winnebago has a tremendous volume, so they are trying to make sure people are OK when they get there, even though we say they are OK.

Somers continued with his report noting there were three patient complaints investigated and all three were unfounded. The CTC is also instituting a new holiday schedule rotation for the nursing staff by moving to A/B rotation and will alternate every other year. A survey of the staff was done, and it puts us in line with rest of industry.

Somers also mentioned there was an unusually high number of deaths at CTC in 2018 compared to previous years; there were 21 in 2018 compared to 15 in 2017, 9 in 2016 and 7 in 2015.

LUND: Primarily in the Nursing Home, correct?

SOMERS: Yes, in the Nursing Home; a large number of people going on hospice at the end of life.

LAUNDRIE: That's probably pretty natural given the fact that the population is aging.

LUND: And that people aren't going into nursing homes until they are closer to the end of life situation. Where it used to be people went into nursing homes when their kids thought they couldn't take care of the house anymore.

SOMERS: The nature of our Nursing Home is a bit different. When I started in the industry, there was virtually no assisted living, everyone went into nursing homes.

LINSSEN: Have you done a review on those numbers, as you indicated that it was abnormally high?

SOMERS: It is not abnormally high, it is increasing; higher than past years and is a reflection of the aging population we have in there, including more hospice involvement for passing more peacefully. It has opened up some beds where we traditionally didn't have any open beds. There is a nursing home in town that is closing soon and we are doing some assessments over there.

LUND: So you might be taking some of those patients.

LAUNDRIE: Which one is closing?

PRITZL: A specific section of Maple Ridge – rehab portion.

SOMERS: Their census is at 45, and their plan is to be closed by the end of March.

PRITZL: Following up on Supervisor Linssen's question, when someone does pass away in the nursing home, what is the process for review, and do we file anything with the state? What does staff do?

SOMERS: We don't have to file anything with the State unless it was the result of a fall or something like that, but if it is a normal passing, we don't do anything with it. If it is a fall, the Medical Examiner would get involved and verify it wasn't the result of abuse or neglect.

LUND: Those that are in hospice care – those are signed off on by the doctor? So there doesn't need to be any medical examination.

LAUNDRIE / TRAN moved to receive and place on file the CTC Administrator Report including the NPC Monthly Report for January 2019. Motion carried unanimously.

7. **Appointment of Human Services Board Member to CTC Grievance Committee:**
Pritzl shared that Carole Andrews, former Human Services Board Member, was our primary person who served on the Grievance Committee and she did a very good job for us. Since she has left the Board, we now need someone appointed to the Committee. These are typically daytime hours, and scheduled fairly quickly – could be 8:00AM or 2:30PM. The member can participate via phone.

LUND: I cannot do it because of my job.

LINSSEN: Does it have to be someone from this Board or could it be a citizen we appoint?

PRITZL: This is the governing Board for the hospital by regulations, so it must be someone from Board.

LUND: You (Linssen) can't do it, you could be in court.

LINSSEN: I could be a back-up call; the reality is my phone is on silent most of the day.

PRITZL: The meeting would not be same day; the person who coordinates the meetings would call you today to see if tomorrow or the next day could be scheduled.

LINSSEN: Two-thirds of my day is booked in non-negotiable meetings. I don't mind filling in, but could not realistically be primary.

TRAN: I can't, I need to get kids to school in the morning and pick-up time.

SOMERS: We don't have to have them at 8:00AM or 2:00PM, do we?

LUND: I could do it if you have them at 3:30PM or 4:00PM, but I cannot during work hours. I work until 3:00PM.

LINSSEN: I can do after 6:00PM.

PRITZL: How early could you meet by phone?

LUND: Where are these done? At the CTC? I can be there by 3:30PM; I get off at 3:00PM. As long as they are scheduled two to three days ahead of time. The Monday before the County Board meeting, and this meeting are days I am not available. How long do the grievance meetings last?

SOMERS: 10-15 minutes.

LUND: I volunteer to do it, if someone wants to appoint me.

LINSSEN: I will nominate you.

LINSSEN / TRAN moved to appoint Supervisor Tom Lund as the Human Services Board Member to CTC Grievance Committee. Motion carried unanimously.

8. **Appointment of Human Services Board Member to CTC QAPI Committee:**
With the last discussion in mind, Pritzl mentioned this should probably hold for another month. We are trying to find another Board member as a replacement for Carole Andrews on this committee.

LAUNDRIE / LINSSEN moved to hold the appointment of a Human Services Board Member to CTC QAPI Committee.

Before the motion was voted on, Supervisor Linssen asked why this was being held a month.

PRITZL: These meetings occur during the day, normally 11:00AM-1:00PM.

SOMERS: Position staff attend over their lunch.

LINSSEN: What do we accomplish by holding it one month?

LUND: We don't have enough people here tonight.

LINSSEN: You are thinking someone who is not here might be able to do it?

PRITZL: Or, a new Board member that replaces Carole (Andrews) could come on to this.

TRAN: If this is during the day between 10:00AM and 1:00PM, I can help you out. Anything outside of that is tricky for me with the kids.

PRITZL: It is typically usually 11:00AM to 1:00PM, but they don't last that long.

Supervisor Lund called for a motion to appoint Supervisor Tran.

LINSSEN / LAUNDRIE moved to appoint Supervisor Alex Tran as the Human Services Board Member to CTC QAPI Committee. Motion carried unanimously.

9. **Appointment of Human Services Board Member as Auxiliary Member to CTC Grievance Committee:**
Pritzl explained this was a back-up position to Supervisor Lund in the instance he could not attend.

LAUNDRIE: I think (Supervisor) Aaron (Linssen) volunteered for that.

LINSSEN: I am willing to do it, just unsure how reliable I will be. How often do you require a back-up?

LAUNDRIE: As the previous auxiliary member, I was never called.

SOMERS: If he (Supervisor Lund) can't make it, we would schedule it around your schedule.

LINSSEN: I would never make it in person.

SOMERS: We will schedule it around your schedule.

LINSSEN: Within 24 hours?

SOMERS: We will make it work around your schedule.

PRITZL: Potentially, it would be even farther out than (24 hours).

LINSSEN: OK.

LUND: I will probably make it. I don't have stuff after work.

LAUNDRIE / TRAN moved to Appoint Supervisor Aaron Linssen as the Auxiliary Human Services Board Member to CTC Grievance Committee. Motion carried unanimously.

10. Naming the Training Room Located at CTC:

Pritzl mentioned the last time this was on the agenda, Board members requested bios on people as potential candidates for naming the Training Room. Pritzl was able to secure a bio for Barbara Bauer, but could not find reliable information on the first Mental Health administrator Lynn Lucia.

LAUNDRIE: I think given the fact that those of us who have been on Board for forever, and those who recently joined, do have a feeling Barb Bauer would make sense. She did a lot; she was a great lady.

LUND: She was on the board with us for years.

LAUNDRIE: She had a sudden death.

LUND: She had a fall, and passed within a week after.

LAUNDRIE / TRAN moved to name the Training Room at CTC in honor and memory of Barbara Bauer. Motion carried unanimously.

11. Financial Report for Community Treatment Center and Community Services:

Erik distributed the January Financial report.

Community Treatment Center:

The Community Treatment Center is showing a positive variance which is encouraging because we have not seen that historically. Some is due to unbudgeted revenues of supplemental payments of approximately \$519,000 related to the Nursing Home. We have done better census on the CBRF (Community-Based Residential Facility). There is also some unbudgeted expenses with pension liability adjustments, so if that was taken into account, this picture would look even better. The CTC is having financially having one of the better years in memory.

Community Services:

Residential care center utilizations – institutions that provide service to children – relates to Youth Justice situations or abused or neglected children. We have 14 kids in residential care which is quite high and quite expensive. These can be as high as \$12,000 per month

per child. We do our best to minimize the stay and move children into other options when appropriate, but sometimes you can't predict who will come our way.

To offset that, unbudgeted revenues from Economic Support with Random Moment Time Studies. Every once in a while the State gets additional money from the federal government based on our reporting of time on those activities. That payment to us is going to be approximately \$600,000, and it is unrestricted in terms that does not have to go specific purpose and allocated to the County. Our cost report for Medicaid and CCS is better than expected, so that payment is approximately \$1.5M and we had budgeted \$700,000. We keep go up a bit in our budgeting because this can be volatile thing. WIMCR payments are somewhat unpredictable, and there are complicated formulas around them, and some years are really good, and some are bad. We have improved our cost reporting and our recovery, so we are better able to budget more accurately.

In the past, there was a fund balance transfer from Community Services to Community Treatment Center to cover a deficit, so now we are having CTC "pay back" Community Services for that transfer. This means no general fund usage for this deficit; it is all covered in finances within our department.

LINSSEN / BRUNETTE moved to receive and place on file the Financial Report for Community Treatment Center and Community Services. Motion passed unanimously.

12. Statistical Reports: a, b & c

Statistical Reports a and c were included within the Agenda Packet. Report b (i and ii) were distributed to the Board.

LAUNDRIE / BRUNETTE moved to receive the reports and place on file. Motion passed unanimously.

13. Request for New Non-Continuous Provider & New Provider Contract:

Please refer to the Agenda Packet which includes this information for January.

LAUNDRIE / TRAN moved to receive and place on file the New Non-Continuous Provider and New Provider Contract Report. Motion passed.

12. Other Matters:

None mentioned.

13. Adjourn Business Meeting:

LAUNDRIE / LINSSEN moved to adjourn. Motion passed unanimously.

Supervisor Tom Lund adjourned the meeting at 5:58 p.m.

Next Meeting: Thursday, February 14, 2019 at 5:15 p.m.
Sophie Beaumont Building
Boardroom A
111 N. Jefferson St.
Green Bay, WI 54301

Respectfully Submitted,
Catherine Foss
Office Manager

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BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: January 10, 2019

Re: Executive Director's Report

Sophie Beaumont Building Moves and Updates

Just before the Holidays, the first of a sequence of moves took place to move the Administration and Support Services staff members to a new area in Sophie Beaumont. This move vacates space that will be used for the Child and Adolescent Behavioral Health Unit (CABHU) when that move takes place the week of January 14th. The Youth Justice unit will move the week of January 7th from the mezzanine level to the first floor.

With the mezzanine level cleared of staff by the middle of January, work can begin to make some modifications for the move of Public Health staff members at the end of February. Other work that has been completed for this move includes the new clinic rooms built on the first floor to accommodate Public Health. It is expected that all staff moves will be completed by March 4, 2019.

2018 SMART Goals—Review and Updates

Each year the department develops SMART Goals, and December is a time to review the goals that were developed and report on progress. The goals for 2018 and updates follow.

- Improve crisis service response coordination by creating a functional crisis committee, standard measures, standard reporting, and contract requirements.

A Crisis Coordinator position was created, and a qualified candidate was hired. Draft goals have been created with the existing EM-1 committee, and data measures are being shared consistently by GBPD. The Crisis Center has provided measures including EM-1 event time by facility, and the breakdown of facilities used for detentions. Local facilities are used approximately 95% of the time, and event times from GBPD have been under 4 hours—trending toward 3. This goal will be carried forward into 2019.

- Transition Avatar software from self-hosted to fully hosted (cloud) services.

Transition was completed on schedule by July 2018. While there was some initial downtime, this has been much less frequent in the last quarter of 2018.

- Economic Support (ES) staff will provide on-site application support to the Community Treatment Center residential units.

ES has one staff member that is the point of contact for the CTC residential units and processes all Medicaid (MA) applications within 24 hours of receiving them. Through 11/20/18, 64 MA/Badgercare applications were approved and 9 applications were denied (6 over income limit, 3 did not verify income.) Communication between ES and the CTC point of contact has been excellent and contributes to the success of this initiative.

- Economic Support (ES) staff visit the main jail and work release center four times per month to process Medicaid applications for inmates being released.

ES is currently going to the work release center 2 times per month. There has not been a need to go to the main jail, although they have done applications via telephone in coordination with the Jail Liaison staff member. Through November, 114 applications were processed for individuals being released from jail. These individuals were very appreciative of having an ES worker visit onsite to complete the MA application process and provide referrals to other community services. Many had no idea they could qualify for MA and reported that this was a huge help to them.

2018 Accomplishments

In addition to the SMART Goals, there are some accomplishments from 2018 that should be highlighted as well.

- The department created and implemented an internal grant application review process to coordinate applications and identify needed resources in the department.
- Brown County Health and Human Services was awarded grants for substance use prevention and intervention:
 - State Targeted Response grants to support Medication Assisted Treatment (MAT) for people who abuse opiates.
 - Non-narcotic Non-Addictive Injectable Medication-Medication Assisted Treatment for Vivitrol treatment of people who are in jail and transitioning to the community.
 - Urban Youth grant for substance use prevention using evidence based programming.
- The Bayshore Village Nursing Home completed a State of Wisconsin Department of Health Services (DHS) survey, which had no major deficiencies.

- The Bay Haven Community Based Residential Facility (CBRF) had a deficiency free survey.
- The Comprehensive Community Services program was surveyed by DHS, and had no deficiencies noted.
- The Child Protective Services (CPS) program area participated in the Federal Child and Family Services Review (CFSR) as a site.
- Improved emergency preparedness capabilities for the department:
 - Significantly revised Emergency Support Function (ESF) 6.
 - Coordinated a support agency meeting to identify organizational roles and responsibilities related to ESF-6.
 - Collaborated with Emergency Management to host a table top exercise for ESF-6.
- Coordinated department responses related to emergencies:
 - Provided staffing to Multi-Agency Resource Centers (MARC) in July and September.
 - Provided support and response for an activated shelter.
- Revised department onboarding process for Community Services to promote consistency across program areas.
- Trauma Informed Care initiated across department:
 - Started working with Fostering Futures to create a core team, and initial training of team members.
 - Started a Trauma Informed Care steering committee in the department.
 - Provided department wide initial Trauma Informed Care awareness/orientation sessions.

2019 SMART Goals

To close out the report, the following 2019 SMART Goals have been developed by the department:

Community Services:

- Brown County Health and Human Services, Community Services Division will create a Criminal Justice Division that will promote a coordinated, evidence based system of care for addressing the needs of pre-trial and sentenced individuals.
- Economic Support will streamline Wisconsin Shares Child Care operations by shifting from a two person work model to a one person work model for both eligibility and authorization components of the program.
- A Crisis Coordination Committee will be established and operational on or before 12/2019.
- Operationally establish an officer-Clinician position within the Brown County HHS Department Crisis System during 2019.

Community Treatment Center:

- Assess feasibility for the Bayhaven CBRF to create a program to provide detox services as well as crisis stabilization.

- Assess clients currently residing at Trempealeau County to be served at Bayshore Village. Determine service expansion needs for Bayshore Village to ultimately eliminate need to utilize Trempealeau County.
- Develop scheduling policies within our nursing department that better serve the needs of the Community Treatment Center but also keep us in line with the practices of other area health care providers.
- Assess outside provider agreements to ensure the Community Treatment Center is achieving maximum value from providers while ensuring high quality services to our clients.

Public Health*:

- By December 31, 2019, evaluate the current home visitation program as we prepare to implement Nurse Family Partnership in 2020.
- By December 31, 2019, hire a consultant to facilitate and begin implementation of Trauma Informed Care strategies for all Brown County Health & Human Services divisions.

*These are goals that connect to Community Services. Other Public Health goals were not included in this report.

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BROWN COUNTY HEALTH & HUMAN SERVICES

Brown County Community Treatment Center
3150 Gershwin Drive
Green Bay, WI 54305-2188



Ed Somers, Hospital & Nursing Home Administrator

Phone (920) 391-4701 Fax (920) 391-4872

January CTC Monthly Report

1. **Patient Care Issues**- We are refining our medical clearance criteria for admission to NPC. Work continues on ligature risk assessment, new beds to help reduce these risks have been ordered.
2. **Contracted Services Issues** – There are no contracted services issues to report this month.
3. **Summary of patient complaints**- There were three hospital patient grievances filed in the month of December, all from the same individual. The first two grievances had to do with not being allowed to go outside (the fence had been damaged and needed repair.) The third grievance was with dispensing of PRN medications. All three grievances were investigated and reviewed without substantiation of a rights violation.
4. **Federal/State Regulatory Concerns**- Winnebago Mental Health Institute was cited for an EMTALA violation (Emergency Medical Treatment and Labor Act). We are reviewing our own practices to ensure continued compliance.
5. **Approval of Medical Staff appointments**- There were no medical staff appointments approved in December.
6. **Other Business**- We will be instituting a new holiday schedule rotation for nursing department staff to update our practice to be in line with the rest of the industry and to help with recruitment. Staff will go to alternating A/B holiday rotation; plan A: New Year's Day, Memorial Day, Thanksgiving and Christmas Eve; plan B: Independence Day, Labor Day, Christmas Day, New Year's Eve. A survey of nursing staff showed strong support for the change.

Respectfully submitted by: Ed Somers

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: January 3, 2019

Subject: YTD 11/30/18 Financial Results for Community Treatment Center and Community Programs

Community Treatment Center

Financial results for CTC in November show \$24,516 revenue over expense for the month and \$245,245 revenue over expense YTD. This represents a favorable variance of \$840,535 compared to a budgeted deficit of \$595,290 for 11 months (which represents non-cash depreciation expense). \$519,884 of the total favorable YTD variance as of 11/30 is due to the unanticipated favorable prior year Nursing Home supplemental revenue payment received in August which was not included in the budget. November YTD results also include unbudgeted expense for Pension Liability adjustments totaling \$497,981 for 11 months.

Without the unbudgeted supplemental revenue of \$519,884 and unbudgeted unfavorable Pension Liability expense of \$497,981 YTD results from ongoing operations at CTC would be favorable compared to budget by \$818,632. This is largely due to higher revenues from favorable Medicaid rates for the Nursing Home and Hospital, expedited Medicaid applications, more patients with insurance coverage, and better than anticipated CBRF revenues due to higher census including MCO clients at contracted daily rates.

2018 YTD census compared to budget is as follows:

<u>Average Daily Census</u>	<u>YTD</u>	<u>Budget</u>
Bayshore Village	60.5	61.4
Nicolet Psychiatric Center	11.4	12.4
Bay Haven CBRF	8.9	6.3

Community Services

YTD results for Community Services are \$1,556,267 unfavorable compared to budget. As explained in earlier monthly reports, this is due primarily to very high costs in 2018 for Residential Care Center (RCC) placements for youth delinquent status offenders and for abused and neglected children. Also, Wrap Around Services not funded by a state or federal program for cases in Juvenile Justice and Child Protective Services have been significantly higher than anticipated in the budget.

However, these YTD results as of 11/30 do not include favorable year-end adjustments which will be recorded in December: 1) unbudgeted Income Maintenance prior year funding is expected based on a federal RMS settlement received by the state in 2018 with notice to counties of plan for distribution, including payment to Brown County of approximately \$600,000, 2) combined WIMCR/CCS cost report settlements for 2017 were recently received totaling approximately \$1,540,000 which is \$840,000 over the budgeted amount of \$700,000 for these settlements, and 3) a fund balance transfer of \$453,425 has been proposed from CTC to Community Services to reverse a transfer in 2015 for the same amount from Community Services to CTC. These year-end adjustments will offset the 11/30 YTD deficit.

Respectfully Submitted,

Eric Johnson, Finance Manager

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Community Treatment Center

Through 11/30/18
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center									
REVENUE									
Property taxes	3,199,210.00	.00	3,199,210.00	266,600.83	.00	2,932,609.13	266,600.87	92	2,751,397.88
Intergov Revenue	4,054,366.00	.00	4,054,366.00	226,456.02	.00	4,311,208.29	(256,842.29)	106	3,388,278.17
Public Charges	3,855,542.00	.00	3,855,542.00	428,163.58	.00	4,231,542.19	(376,000.19)	110	3,506,033.01
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	122,156.94	.00	1,374,611.38	452,980.62	75	1,911,788.09
Other Financing Sources	.00	58,565.00	58,565.00	(6,953.03)	.00	58,565.00	.00	100	5,420.00
REVENUE TOTALS	\$12,933,519.00	\$61,756.00	\$12,995,275.00	\$1,036,424.34	\$0.00	\$12,908,535.99	\$86,739.01	99%	\$11,562,917.15
EXPENSE									
Personnel Costs	9,221,503.00	50,529.00	9,272,032.00	663,036.58	.00	8,767,364.00	504,668.00	95	8,213,216.45
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	348,871.54	66,958.35	3,894,621.49	385,970.16	91	3,938,346.56
Outlay	25,100.00	.00	25,100.00	.00	.00	1,305.58	23,794.42	5	36,538.62
EXPENSE TOTALS	\$13,582,926.00	\$61,756.00	\$13,644,682.00	\$1,011,908.12	\$66,958.35	\$12,663,291.07	\$914,432.58	93%	\$12,188,101.63
Grand Totals									
REVENUE TOTALS	12,933,519.00	61,756.00	12,995,275.00	1,036,424.34	.00	12,908,535.99	86,739.01	99%	11,562,917.15
EXPENSE TOTALS	13,582,926.00	61,756.00	13,644,682.00	1,011,908.12	66,958.35	12,663,291.07	914,432.58	93%	12,188,101.63
Grand Totals	(\$649,407.00)	\$0.00	(\$649,407.00)	\$24,516.22	(\$66,958.35)	\$245,244.92	(\$827,693.57)		(\$625,184.48)

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Community Services

Through 11/30/18
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - Community Services									
REVENUE									
Property Taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	14,825,046.50	1,347,731.50	92	14,247,932.38
Intergov Revenue	33,121,654.00	(62,397.00)	33,059,257.00	2,666,220.91	.00	29,425,271.55	3,633,985.45	89	29,198,034.21
Public Charges	1,883,072.00	275,000.00	2,158,072.00	175,086.62	.00	1,916,459.49	241,612.51	89	1,588,791.70
Miscellaneous Revenue	167,000.00	(10,020.00)	156,980.00	457.96	.00	174,973.88	(17,993.88)	111	119,294.77
Other Financing Sources	.00	276,882.00	276,882.00	4,493.27	.00	267,070.38	9,811.62	96	1,121,935.38
REVENUE TOTALS	\$51,344,504.00	\$479,465.00	\$51,823,969.00	\$4,193,990.26	\$0.00	\$46,608,821.80	\$5,215,147.20	90%	\$46,275,988.44
EXPENSE									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,654,313.32	.00	17,982,608.48	1,574,319.52	92	17,313,289.58
Operating Expenses	32,046,376.00	189,257.00	32,235,633.00	2,727,020.06	50,498.53	30,151,942.94	2,033,191.53	94	30,866,947.09
Outlay	24,000.00	7,408.00	31,408.00	.00	.00	30,537.03	870.97	97	47,380.60
EXPENSE TOTALS	\$51,344,504.00	\$479,465.00	\$51,823,969.00	\$4,381,333.38	\$50,498.53	\$48,165,088.45	\$3,608,382.02	93%	\$48,227,617.27
Grand Totals									
REVENUE TOTALS	51,344,504.00	479,465.00	51,823,969.00	4,193,990.26	.00	46,608,821.80	5,215,147.20	90%	46,275,988.44
EXPENSE TOTALS	51,344,504.00	479,465.00	51,823,969.00	4,381,333.38	50,498.53	48,165,088.45	3,608,382.02	93%	48,227,617.27
Grand Totals	\$0.00	\$0.00	\$0.00	(\$187,343.12)	(\$50,498.53)	(\$1,556,266.65)	\$1,606,765.18		(\$1,951,628.83)

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**BROWN COUNTY COMMUNITY TREATMENT CENTER
DECEMBER 2018 BAY HAVEN STATISTICS**

ADMISSIONS		YTD 2018	YTD 2017
Voluntary - Mental Illness	22	309	282
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim - Mental Illness	0	0	0
Court Order Prelim - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim - Drug	0	0	0
Other	0	11	6
TOTAL	22	320	288

ADMISSIONS			
Bay Haven	22	320	288
TOTAL	22	320	288

ADMISSIONS BY COUNTY			
Brown	19	274	246
Door	1	3	5
Kewaunee	2	3	2
Oconto	0	9	6
Marinette	0	0	2
Shawano	0	18	14
Waupaca	0	1	1
Menominee	0	0	0
Outagamie	0	6	3
Manitowoc	0	1	1
Winnebago	0	1	0
Other	0	4	8
TOTAL	22	320	288

READMIT WITHIN 30 DAYS			
Bay Haven	3	36	23
TOTAL	3	36	23

AVERAGE DAILY CENSUS	December	YTD 2018	YTD 2017
Bay Haven	7.4	8.8	5.5
TOTAL	7.4	8.8	5.5

INPATIENT SERVICE DAYS			
Bay Haven	230	3218	2002
TOTAL	230	3218	2002

BED OCCUPANCY			
Bay Haven	46%	59%	37%
TOTAL	46%	59%	37%

DISCHARGES			
Bay Haven	21	317	285
TOTAL	21	317	285

DISCHARGE DAYS			
Bay Haven	122	2809	1999
TOTAL	122	2809	1999

AVERAGE LENGTH OF STAY			
Bay Haven	6	9	7
TOTAL	6	9	7

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	6	11	7
Door	7	4	0
Kewaunee	2	1	0
Oconto	0	5	0
Marinette	0	0	2
Shawano	0	2	1
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	2	0
Manitowoc	0	0	0
Winnebago	0	0	0
Other	0	6	1
TOTAL	6	11	7

In/Outs	Current	YTD	2017
	2	31	22

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**BROWN COUNTY COMMUNITY TREATMENT CENTER
DECEMBER 2018 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS		YTD 2018	YTD 2017
Voluntary - Mental Illness	24	183	125
Voluntary - Alcohol	0	0	1
Voluntary - AODA/Drug	0	0	1
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	34	494	552
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	6	9
Commitment - Mental Illness	0	0	0
Return from Conditional Release	7	86	67
Court Order Prelim. - Drug	0	0	0
Other	0	1	0
TOTAL	65	770	755

ADMISSIONS			
Nicolet Psychiatric Center	65	770	755
TOTAL	65	770	755

ADMISSIONS BY COUNTY			
Brown	53	631	611
Door	4	14	10
Kewaunee	0	5	12
Oconto	0	18	21
Marinette	0	12	5
Shawano	0	8	8
Waupaca	0	3	2
Menominee	0	0	2
Outagamie	4	22	24
Manitowoc	3	18	31
Winnebago	0	2	2
Other	1	37	27
TOTAL	65	770	755

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	8	73	74
TOTAL	8	73	74

AVERAGE DAILY CENSUS	December	YTD 2018	YTD 2017
Nicolet Psychiatric Center	10.9	11.3	11.4
TOTAL	10.9	11.3	11.4

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	339	4133	4154
TOTAL	339	4133	4154

BED OCCUPANCY			
Nicolet Psychiatric Center	68%	71%	71%
TOTAL	68%	71%	71%

DISCHARGES			
Nicolet Psychiatric Center	61	768	754
TOTAL	61	768	754

DISCHARGE DAYS			
Nicolet Psychiatric Center	440	4124	4177
TOTAL	440	4124	4177

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	7	5	6
TOTAL	7	5	6

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	7	6	5
Door	6	5	3
Kewaunee	0	1	1
Oconto	0	1	3
Marinette	0	0	3
Shawano	0	0	1
Waupaca	11	6	0
Menominee	0	0	1
Outagamie	5	4	4
Manitowoc	5	3	7
Winnebago	0	0	0
Other	0	5	3
TOTAL	7	6	5

In/Outs	Current	YTD	2017
	4	21	14

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Brown County Health and Human Services

Report of Child Abuse/Neglect or Service Request by Month

Month	2017	2018	% Change 2017 to 2018
January	456	510	11.84%
February	456	422	-7.46%
March	423	430	1.65%
April	449	438	-2.45%
May	535	514	-3.9%
June	364	323	-11.26%
July	266	277	4.14%
August	347	296	-14.70%
September	419	357	-15%
October	495	498	.6%
November	431	390	-9.51%
December	406	385	-5.17%
Total	5047	4840	-4.10%

Reports Investigated/Services Offered by Month

Month	2017	2018	% Change 2017 to 2018
January	141	172	18.02%
February	135	137	1.48%
March	145	154	6.21%
April	147	165	12.24%
May	156	187	19.87%
June	123	144	17.07%
July	90	121	34.44%
August	117	134	14.53%
September	125	142	13.60%
October	141	162	14.89%
November	126	141	11.90%
December	98	141	43.88%
Total	1544	1800	16.58%

**HEALTH AND HUMAN SERVICES
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
101 Mobility (Mobility 101 in Avatar) of Northeast Wisconsin	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	8/30/18	9/4/18	\$30,000
Acceptational Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/20/17	1/15/18	\$800,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/7/17	12/8/17	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$124,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronic Monitoring)	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/20/17	11/20/17	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/17	1/15/18	\$930,000
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	11/21/17	Will not sign 2018;	\$25,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/20/17	1/8/18	\$48,000
Anna's Healthcare	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	12/7/17	12/7/17	\$695,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/16/17	1/2/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/28/17	3/16/18	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/20/17	11/27/17	\$345,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/20/17	11/28/17	\$710,000
Boys' Town (Nebraska) - THEIR CONTRACT, NOT OURS	Care of an extremely high needs CPS child that we cannot find placement for in WI (was placed in New Mexico prior)	Specific CPS Child	CPS	N/A	N/A	N/A
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	11/28/17	\$500,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/7/17	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	1/8/18 revised	1/9/18	\$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/20/17	1/9/18	\$17,500

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**HEALTH AND HUMAN SERVICES
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	1/11/18	1/11/18	\$65,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/27/17	12/18/17	\$10,000
Chileda Institute	Children high-needs residential care center (RCC)	High behavioral needs children	CPS	11/27/17	1/2/18	\$175,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/17/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	12/12/17	2/26/18	\$25,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	12/12/17	1/8/18	\$136,500
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/21/17	1/2/18	\$42,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/11/17	\$62,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	12/4/17	12/18/17	\$420,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/21/17	11/22/17	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/27/17	\$120,000
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/16/17	1/8/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/20/17	12/18/17	\$100,000
Encompass Child Care	Child day care	Children	CPS	12/4/17	1/2/18	\$75,000
Engberg AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	1/15/18 to Diane	1/16/18	\$21,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/27/17	11/29/17	\$50,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/17	12/21/17	\$28,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/18/17	12/21/17	\$3,100,000

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**HEALTH AND HUMAN SERVICES
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/20/17	12/14/17	\$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/27/17	11/27/17	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/21/17	1/23/18	\$212,500
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	1/9/18	\$150,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	4/3/18	4/10/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	11/16/17	12/11/17	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/17/17	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/20/17	11/21/17	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/23/18	\$50,000
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	12/7/17	1/2/18	\$510,000
GT Mobility & Services	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/10/18		\$95,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/12/17	1/15/18	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/12/17	1/2/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/20/17	12/5/17	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	5/10/18	\$45,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/20/17	1/16/18	\$100,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	1/4/18	\$35,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/17	12/7/17	\$95,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/27/17	11/28/17	\$2,000,000

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**HEALTH AND HUMAN SERVICES
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/27/17	1/2/18	\$100,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	4/12/18	4/23/18	\$115,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	12/4/17	12/18/17	\$800,000
KUEHG - Kindercare	Child day care	Children	CPS	12/27/17	1/4/18	\$85,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	3/8/18	3/20/18	\$390,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/9/18	\$23,700
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/4/17	12/8/17	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/27/17	2/22/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	1/11/18 revised	1/29/18	\$930,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/27/17	1/2/18	\$800,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	1/11/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/20/17	1/8/18	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	APS	7/24/18	8/28/18	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	CLTS	9/13/18	9/18/18	\$20,000
Moon Beach Camp	Summer camp for children with autism	Children with long-term care needs	CLTS			\$20,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/21/17	1/2/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/21/17	12/1/17	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/21/17	\$300,000

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**HEALTH AND HUMAN SERVICES
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/16/17	1/4/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/4/17	12/11/17	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/7/17	12/18/17	\$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	12/7/17	12/7/17	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/12/17	1/29/18	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/21/17	11/28/17	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/27/17	12/18/17	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	12/7/17	1/9/18	\$70,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/17	12/18/17	\$245,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/20/17	11/30/17	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	1/15/18	1/16/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/28/17	1/8/18	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	12/7/17	12/14/17	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/27/17	2/1/18	\$275,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/27/17	2/1/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/27/17	12/18/17	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/16/17	1/29/18	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/27/17	12/11/17	\$600,000
Rehabilitation House	Transitional CBRF (assisted living) for co-occurring AODA/MH	MH/AODA	Behavioral Health	12/7/17	1/2/18	\$60,000

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**HEALTH AND HUMAN SERVICES
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/20/17	11/21/17	\$200,000
Saint A	Treatment foster care placing agency	Children	CPS	10/26/18	11/1/18	\$15,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/17	1/4/18	\$27,500
Smith Receiving Home	Receiving home for emergency placements	Children in need	CPS	8/30/18 to Allison	9/13/18	N/A
Szerkins Receiving Home	Receiving home for emergency placements	Children in need	CPS	10/2/18	10/8/18	N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/27/17	1/16/18	\$85,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	12/11/17	1/4/18	\$250,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/11/18	\$15,000
Tellurian	Residential detox	AODA	Behavioral Health	6/21/18	8/6/18	\$55,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/27/17	1/23/18	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	AODA	6/28/18	7/31/18	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/16/17	11/27/17	\$1,600,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/27/17	1/8/18	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/20/17	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	1/23/18	3/1/18	\$1,400,000
Walking and Wheeling	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	12/10/18		\$85,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/12/17	1/2/18	\$300,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/20/17	11/22/17	\$26,000

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**HEALTH AND HUMAN SERVICES
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/20/17	1/15/18	\$42,000
TOTAL						\$25,627,786

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Brown County Health and Human Services
New Non-Contracted and Contracted Providers
 January 3, 2019

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Ongoing respite for a CPS child	\$10,000	12/10/18
Individual	Rent for a CPS family	\$10,000	12/13/18
Professional Services Group	Supervision of visits for a CPS child placed out of county	\$10,000	12/13/18

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
GT Mobility & Services	Vehicle modification for families with disabled children	Families with disabled children	\$95,000	1/1/19
Moon Beach Camp	Summer camp for children with autism	Children with long-term care needs	\$20,000	1/1/19
Walking and Wheeling	Medical/therapeutic supplies and equipment	Children	\$85,000	1/1/19

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**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, January 15, 2019 at 4:30 pm in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Duane Pierce, Ed Koslowski, Ken Corry, Jerry Polus, Joan Brusky
EXCUSED: Louise Dahlke

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. Approve/Modify Agenda.

Motion made by Joan Brusky, seconded by Ed Koslowski to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Approve/Modify Minutes of December 18, 2018.

Motion made by Duane Pierce, seconded by Jerry Polus to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Welcome New Member Jerry Polus, Former CVSO Officer.

Retired Brown County CVSO Jerry Polus was welcomed as a member to the Subcommittee. He thanked the group for the welcome and indicated his retirement so far has been better than he anticipated it would be.

5. Budget Status Financial Report for November 2018 – Unaudited.

Motion made by Joan Brusky, seconded by Duane Pierce to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

6. 2018 – 2019 Budget Carryover Request.

Motion made by Jerry Polus, seconded by Joan Brusky to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

7. Update re: Honor Rewards Program.

The numbers in the Honor Rewards Program have not changed since last month. Erickson indicated that he and Polus will make contact with additional businesses in spring to see if they can increase the number of participants.

8. Initial Discussion re: 2019 Veterans Appreciation Day at the Brown County Fair.

Erickson noted he did a google search to see what military event would be having an anniversary in 2019, but did not find anything that would work for a group to honor. Polus noted we have honored Desert Vets, but we have not honored Iraqi and Afghanistani Vets. Ken Corry suggested honoring vets of Operation Iraqi Freedom, Operation Enduring Freedom and Operation New Dawn which are the more recent conflicts. Erickson feels we should keep it somewhat general to get the most

participation. Ed Koslowski noted we have not honored the spouses or families of veterans yet. Corry also suggested honoring Peacetime Veterans. After further discussion, the group felt this was a good idea and a suggestion was made to use a specific timeframe, such as 1975 – 1990 or something like that. Erickson noted there is still plenty of time to work on this and anyone who has any further suggestions can bring them forward at a future meeting.

Koslowski asked if this year's event will be held on Sunday and it was indicated that that was the plan. Erickson said he heard from only one person at last year's event that did not like it being held on a Sunday, but he heard from a lot of other people who liked it on Sunday because of the reduced admission price that allowed veterans to bring their family members. It was also noted that there did not seem to be any less attendance in the tent compared to when the event was held on Saturday.

Polus suggested an attempt be made to get the Air Force or Navy Band to perform at the event. Erickson suggested the incoming CVSO Officer can look into this with some guidance from Polus. Corry also suggested we could look to see if there are any other events going on throughout the area at the same time as the Fair to see if we could bring in something that way.

9. Report from committee Members Present (Erickson, Brusky, Corry, Dahlke, Habeck, Haskins, Koslowski, Metoxen, Pierce, Polus).

-Erickson informed his fishing club, along with several other organizations, is contemplating holding a fishing tournament on the lower bay and donating a percentage of the proceeds to homeless veterans through the Vets Center. This is in the early planning stages and he will keep this subcommittee informed.

-Brusky did not have anything to report.

-Corry mentioned the RV & Camping Show which will be held January 24 – 27 and noted that military veterans get in free with their military ID on January 25. Guitars 4 Vets will be performing at 1:00 pm and 3:00 pm and the VFW will be answering questions and providing information regarding military benefits at 2:00 pm and 4:00 pm. Gilbert Brown will also be on hand to sign autographs.

Corry also reported that 4th HOOAH will be holding their 2019 Operation Tip Up Ice Fishing Derby on January 19 on Shawano Lake between 8:00 am – 4:00 pm. Prizes will be awarded for the largest northern pike, walleye, bass, perch, crappie and bluegill in both adult and children divisions. 4th HOOAH is localized out of Brown County, but serves the entire state.

Corry also talked about the Brown County Suicide Prevention Coalition. There were 22 suicides in Brown County in 2018 which is down from 40 in 2017 and 43 in 2016. Of the 22 suicides last year in Brown County, 5 (or 22%) were veterans. There is now a Suicide Task Force specific to veterans and law enforcement and first responders. The program does QPR training; question, persuade and refer. This training is something that could be offered throughout the community. Koslowski feels it would be valuable training and is in favor of it being done. Erickson suggested contacting Sheriff Delain, who is a veteran, to see if he could provide any insight as to a place that could be used to conduct training. Erickson also mentioned the Museum as a possible location. Koslowski noted the Radisson is veteran friendly and questioned if Kerry Metoxen could help secure a room to do some training in. Corry informed that veterans make up about 8 – 9% of the population, but commit suicide at a rate of 2 ½ times greater than non-veterans. In Brown County, veterans make up about 7% percent of the population, but 22% of the total suicides. He feels the QPR training would be very beneficial and some other locations that this could possibly take place at were discussed.

Corry concluded by talking about the VHRP; Veterans Housing and Recovery Program. A 17 bed facility in Bellevue just opened up to help veterans and there are currently 16 veterans staying there. The veteran community in Brown County has really stepped up to give to the facility by donating things like computers, toiletries, gift cards, clothing and a number of other items. Pierce noted that

the amount of Christmas baskets his group gave away this year was down because there are so many other veteran groups stepping up to help people and Koslowski added that the number of names of struggling veterans provided by the Veterans Service Office has also gone down. Corry said the Bellevue facility is a recovery program and there are case managers working with the individuals multiple times a week depending on the needs, which range from mental health needs, AODA needs, housing needs and employment needs. Veterans can stay in the facility up to 2 years.

-Koslowski said he has heard comments that the flag at the veterans' memorial at the Arena is tattered and should be replaced. There was a discussion as to who would be responsible for that and Pierce indicated he is going to a meeting later with someone who may know more about this. Koslowski also informed the last event at the Arena before it is torn down is a monster truck event on February 1 and 2. He asked if there will be any type of "un-dedication" ceremony before the facility is torn down, but no one knew what the plans were. Koslowski also mentioned the dedication memorial between the Arena and Shopko Hall and asked if a decision has been made as to where that will be relocated. Erickson said a decision has not been made yet, but it will be included in the design of the new facility which is not yet complete. Koslowski also informed the Vets Center on Ashland Avenue is expanding and will be adding several new offices. Also, on July 13, American Legion 11 will be holding a 100th Anniversary Party at their facility on Irwin Avenue. Peirce noted that that is the same day of the Pearly Gates ride.

Koslowski concluded by reporting the UPS Annual Washington – Lincoln Luncheon will be held on Sunday, February 17 with a reception beginning at 1:00 pm and lunch being served at 2:00 pm at The Woods. The cost is \$13.50 per person.

-Pierce reported Amvets Post 57 will be holding a meat raffle at Pearly Gates on February 16 beginning at 2:00 pm. A meat raffle will also be held on March 9 beginning at 2:00 pm at Harbor Lights Bar on Harbor Lights Road. Pierce shared a photograph that was taken from the bar at sunrise behind a silhouette of some soldiers and said an enlarged copy of the photo will be one of the prizes at the meat raffle.

Pierce concluded by saying the annual Pearly Gates ride will be held on July 13. Raffle prizes this year include a top prize of \$15,000 cash. Tickets are \$100 each and are limited.

Corry informed that at last night's UPS meeting, Ed Koslowski was honored as the Volunteer of the Year. The subcommittee congratulated him and this was followed by a round of applause.

-Polus informed his former office is in transition and the new CVSO, Joe Aulik, will be starting on January 21.

10. Such other matters as authorized by law. None.

11. Adjourn.

Motion made by Ken Corry, seconded by Joan Brusky to adjourn at 5:18 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

BOARD OF SUPERVISORS

Brown County



**BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN**

Meeting Date: 12/19/18

Committee: Human Services Committee

Motion from the Floor/Late Communication

I make the following motion/late communication:

For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in house and a budget adjustment of \$2,500 would be needed. Doing this in house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry

Signed: _____

District No. 15

(Please deliver to County Clerk after motion is made for recording into minutes.)

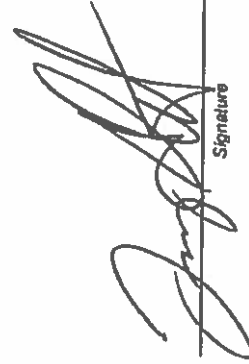


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HEALTH & HUMAN SERVICES DIVISION
2018 TO 2019 CARRYOVER FUNDS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>PURPOSE</u>	<u>AMOUNT REQUESTED</u>
<u>Veterans Service Office</u> Veteran's Support Services	100.084.001.5370	Funds earmarked for assistance to needy veterans	13,000
			13,000
<u>Managed Services Capital Project</u>	426.076.XXXX	Continuation of project implementation - Avalar	22,005 *estimated

Approved by County Executive:



Signature

2/19/19

Date

These are the available funds at this time. They may be changed for any audit or adjusting entries.

5.6

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: February 14, 2019

Re: Executive Director's Report

Sophie Beaumont Building Moves and Updates

All Health & Human Services staff members from Youth Justice and the Child and Adolescent Behavioral Health Unit have moved from the Mezzanine level to the 1st floor of the Sophie Beaumont Building. The Mezzanine level is now being prepped for Public Health staff members to move in at the end of February, with Public Health being ready for the public on March 4th.

Food Share Benefits

At the last meeting we discussed concerns related to the partial Federal government shutdown related to Food Share benefits. February benefits were issued and available to participants on January 20th. This is early for all recipients, and would have followed some benefits that were available less than a week earlier. The department recently was made aware that March benefits will be made available to all participants on March 1st. Normally, benefits would have been issued between March 2nd and March 15th. A decision was made at the state level to issue all benefits earlier in the month to reduce strain on participants.

New Department of Children and Families (DCF) Secretary

I had the opportunity in January to meet with the new DCF Secretary, Emilie Amundson, along with other directors from large counties. Some of this time was spent providing an overview of the department and discussing the county advocacy efforts for additional funding (\$30M) to support child welfare services.

Secure Residential Care Center for Children and Youth (SRCCCY)

The Wisconsin Department of Corrections drafted the emergency rule (DOC 347) related to the program and facility requirements for SRCCCY's. Health and Human Services staff and Sheriff's Office staff have been reviewing the requirements to determine the impact on existing programs as well as potential options for Brown County related to this new facility type. The

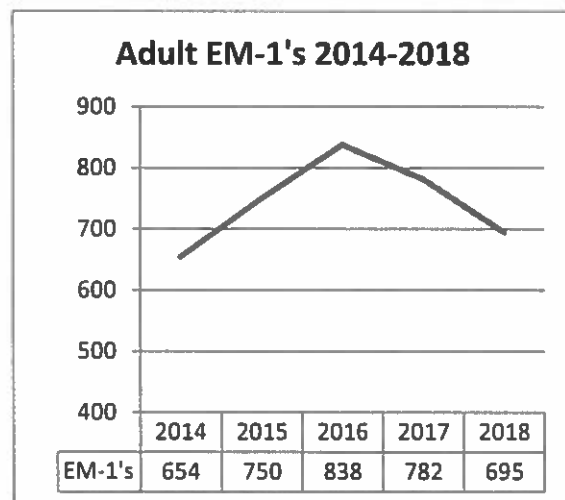
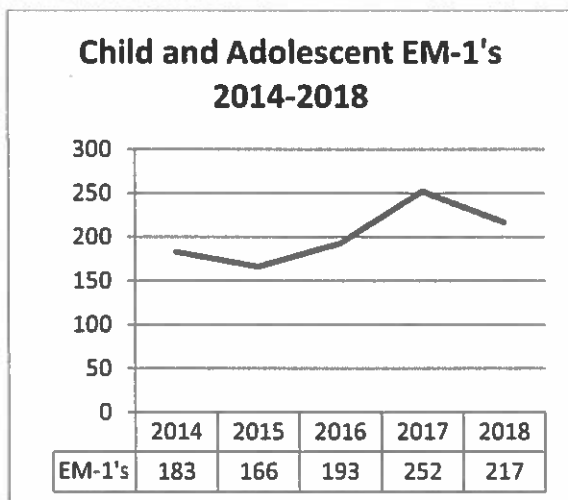
original timeline for this change in youth corrections required counties to submit a proposal for grant funding by March 31, 2019 to a newly formed state grant committee. However, committee members have not been identified, and the grant application requirements are not available as of this date.

Criminal Justice Services

The position for the Criminal Justice Services Manager remains open for applicants through February 15th, and a first round of interviews of qualified initial applicants was completed recently. The position remains open for applications to ensure a qualified pool is available. The existing treatment court services staff continue to provide services under the structure in place in 2018, and the Day Report Center is continuing operations under Family Services for participants screened and accepted as of the end of December, 2018. In some situations new referrals are being accepted provided the participant is likely to complete services by the end of June as this is the identified time frame for county staff to provide services.

Emergency Detentions

Emergency mental health detentions (EM-1's) for both children and adults were lower in 2018 compared to 2017. This information is presented in the charts that follow



2018 Mental Health Initiative Service Numbers

This is a brief summary of the number of people served in each component of the initiative. Final invoices and authorizations are being processed for 2018, and it is possible these numbers could increase.

Mobile Crisis Services:

- An average of 156 in-person mobile crisis contacts occurred monthly
- Contacts occurred within 30 minutes an average of 80% of the time

Detoxification Services:

- 35 individuals received detoxification services in 2018
- 2 people had repeated admissions

Residential Treatment Services

- 53 people served through contracted providers
- 4 different residential treatment providers were used to match consumer needs

Day Report Center:

- 170 people successfully completed their terms of supervision
- An average of 138 people participated in Day Report Center services per month



Community Treatment Center

Summary Through 12/31/18

** PROJECTION - NOT FINAL **

Fund 630 - Community Treatment Center										
Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/	Prior Year YTD	
REVENUE										
Property Taxes	3,199,210.00	.00	3,199,210.00	266,600.87	.00	3,199,210.00	.00	100	3,001,525.00	
Intergov Revenue	4,054,366.00	.00	4,054,366.00	372,247.67	.00	4,683,455.96	(909,089.96)	116	3,856,830.27	
Public Charges	3,855,542.00	.00	3,855,542.00	374,951.70	.00	4,606,493.89	(920,951.89)	119	3,632,639.42	
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	108,458.73	.00	1,483,070.11	344,521.89	81	2,064,573.19	
Other Financing Sources	.00	58,565.00	58,565.00	.00	.00	58,565.00	.00	100	34,113.00	
REVENUE TOTALS	\$12,933,519.00	\$61,756.00	\$12,995,275.00	\$1,122,258.97	\$0.00	\$14,030,794.96	(\$1,485,519.96)	108%	\$12,589,680.88	
EXPENSE										
Personnel Costs	9,221,503.00	593,529.00	9,815,032.00	1,003,243.26	.00	9,770,607.26	44,424.74	100	9,702,711.61	(1)
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	895,320.19	.00	4,789,941.68	(442,391.68)	110	4,373,956.15	(2)
Outlay	25,100.00	.00	25,100.00	.00	.00	1,305.58	23,794.42	5	36,538.62	
EXPENSE TOTALS	\$13,582,926.00	\$604,756.00	\$14,187,682.00	\$1,898,563.45	\$0.00	\$14,561,854.52	(\$374,172.52)	103%	\$14,113,206.38	
Grand Totals										
REVENUE TOTALS	12,933,519.00	61,756.00	12,995,275.00	1,122,258.97	.00	14,030,794.96	(1,485,519.96)	108%	12,589,680.88	
EXPENSE TOTALS	13,582,926.00	604,756.00	14,187,682.00	1,898,563.45	.00	14,561,854.52	(374,172.52)	103%	14,113,206.38	
Grand Totals										
	(\$649,407.00)	(\$543,000.00)	(\$1,192,407.00)	(\$776,304.48)	\$0.00	(\$543,000.00)	(\$649,407.00)		(\$1,523,525.50)	

NOTES:

- (1) Personnel Costs includes proposed Budget Adjustment of \$543,000 to match actual non-cash Pension Adjustment expense recorded in 2018.
- (2) December includes \$453,000 proposed transfer to CS to reverse a transfer for the same amount from CS to CTC in 2015.



Community Services

Summary Through 12/31/18

** PROJECTION - NOT FINAL **

Account Classification		Adopted		Amended		Current Month		YTD		YTD		Budget - YTD		% Used/		Prior Year YTD	
Fund 201 - Community Services		Budget	Amendments	Budget		Transactions	Encumbrances	Transactions		Transactions		Transactions		Rec'd			
REVENUE																	
Property Taxes		16,172,778.00	.00	16,172,778.00		1,347,731.50	.00	16,172,778.00	.00	100		.00		100		15,543,199.00	
Intergov Revenue		33,121,654.00	(62,397.00)	33,059,257.00		4,394,982.71	.00	33,820,254.26	.00	102		(760,997.26)		102		33,564,472.37 (1)	
Public Charges		1,883,072.00	275,000.00	2,158,072.00		156,506.10	.00	2,072,965.59	.00	96		85,106.41		96		2,057,908.64	
Miscellaneous Revenue		167,000.00	(10,020.00)	156,980.00		14,911.34	.00	189,885.22	.00	121		(32,905.22)		121		155,963.53	
Other Financing Sources		.00	276,882.00	276,882.00		525,948.23	.00	793,018.61	.00	286		(516,136.61)		286		1,354,313.00 (2)	
REVENUE TOTALS		\$51,344,504.00	\$479,465.00	\$51,823,969.00		\$6,440,079.88	\$0.00	\$53,048,901.68	(\$1,224,932.68)	102%				102%		\$52,675,856.54	
EXPENSE																	
Personnel Costs		19,274,128.00	282,800.00	19,556,928.00		1,733,841.76	.00	19,716,450.24	.00	101		(159,522.24)		101		18,865,682.71	
Operating Expenses		32,046,376.00	189,257.00	32,235,633.00		3,081,608.34	(.50)	33,233,551.28	(.50)	103		(997,918.28)		103		34,104,353.03	
Outlay		24,000.00	7,408.00	31,408.00		.00	.00	30,537.03	.00	97		870.97		97		47,380.60	
EXPENSE TOTALS		\$51,344,504.00	\$479,465.00	\$51,823,969.00		\$4,815,450.10	(\$0.50)	\$52,980,538.55	(\$1,156,569.55)	102%				102%		\$53,017,416.34	
Grand Totals																	
REVENUE TOTALS		51,344,504.00	479,465.00	51,823,969.00		6,440,079.88	.00	53,048,901.68	(1,224,932.68)	102%				102%		52,675,856.54	
EXPENSE TOTALS		51,344,504.00	479,465.00	51,823,969.00		4,815,450.10	(.50)	52,980,538.55	(1,156,569.55)	102%				102%		53,017,416.34	
Grand Totals		\$0.00	\$0.00	\$0.00		\$1,624,629.78	\$0.50	\$68,363.13	(\$68,363.13)							(\$341,559.80)	

NOTES:

- (1) December includes \$800,000 favorable adjustment for WIMCR/CCS 2017 cost report settlement and \$600,000 favorable IM RMS prior year settlement.
- (2) December includes \$453,000 proposed transfer from CTC to reverse a transfer for the same amount from CS to CTC in 2015.

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**BROWN COUNTY COMMUNITY TREATMENT CENTER
JANUARY 2019 BAY HAVEN STATISTICS**

	JANUARY	YTD 2019	YTD 2018		JANUARY	YTD 2019	YTD 2018
ADMISSIONS							
Voluntary - Mental Illness	24	24	24	AVERAGE DAILY CENSUS	7.0	7.0	4.2
Emergency Detention - Mental Illness	0	0	0				
Return from Conditional Release	0	0	0	INPATIENT SERVICE DAYS	217	217	131
Court Order - Prelim Mental Illness	0	0	0				
Court Order - Final Hearing	0	0	0	BED OCCUPANCY	44%	44%	28%
Other - EPP	0	0	2				
TOTAL	24	24	26	DISCHARGES	21	21	24
READMIT WITHIN 30 DAYS				DISCHARGE DAYS	319	319	89
Readmit within 30 days	1	1	1				
				AVERAGE LENGTH OF STAY	15	15	4
IN/OUT	3	3	4				
ADMISSIONS BY COUNTY				AVERAGE LOS BY COUNTY			
Brown	21	21	23	Brown	22	22	5
Door	1	1	1	Door	10	10	4
Kewaunee	1	1	0	Kewaunee	2	2	0
Oconto	1	1	1	Oconto	2	2	2
Marinette	0	0	0	Marinette	0	0	0
Shawano	0	0	1	Shawano	0	0	7
Waupaca	0	0	0	Waupaca	0	0	0
Menominee	0	0	0	Menominee	0	0	0
Outagamie	0	0	0	Outagamie	0	0	0
Manitowoc	0	0	0	Manitowoc	0	0	0
Winnebago	0	0	0	Winnebago	0	0	0
Other	0	0	0	Other	1	1	4
TOTAL	24	24	26	TOTAL	15	15	5

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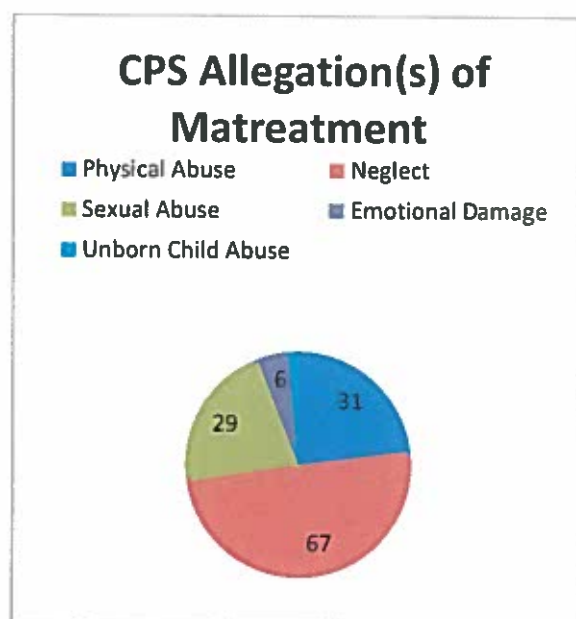
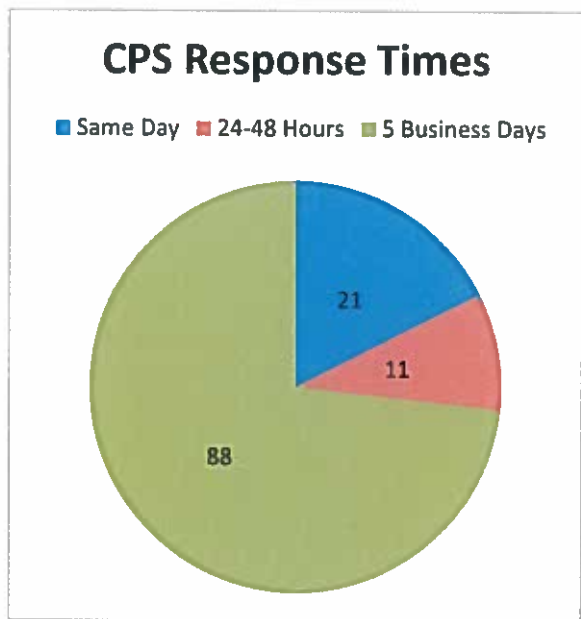
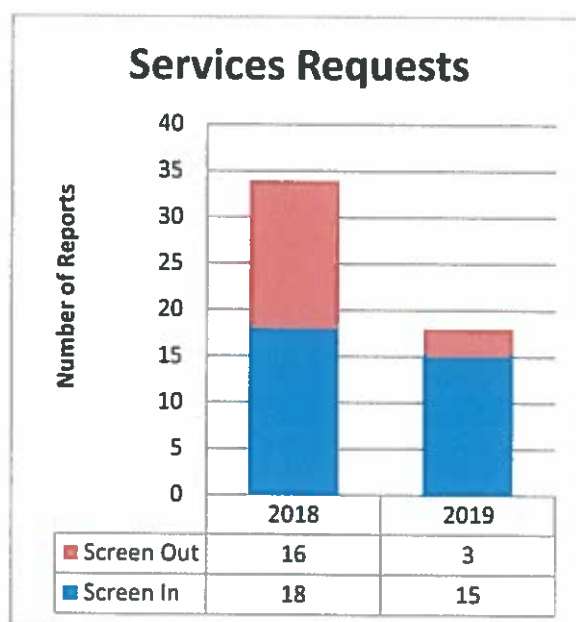
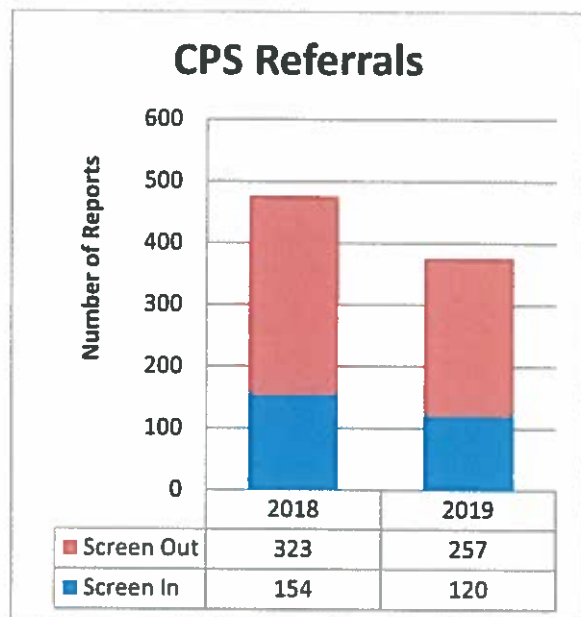
**BROWN COUNTY COMMUNITY TREATMENT CENTER
JANUARY 2019 NICOLET PSYCHIATRIC CENTER STATISTICS**

	JANUARY	YTD 2019	YTD 2018		JANUARY	YTD 2019	YTD 2018
ADMISSIONS							
Voluntary - Mental Illness	15	15	11	AVERAGE DAILY CENSUS	13.2	13.2	11.9
Emergency Detention - Mental Illness	36	36	46				
Return from Conditional Release	7	7	8	INPATIENT SERVICE DAYS	408	408	368
Court Order - Prelim Mental Illness	0	0	0				
Court Order - Final Hearing	1	1	0	BED OCCUPANCY	82%	82%	74%
Other	0	0	0				
TOTAL	59	59	65	DISCHARGES	57	57	69
READMIT WITHIN 30 DAYS				DISCHARGE DAYS	321	321	362
Readmit within 30 days	6	6	5				
				AVERAGE LENGTH OF STAY	6	6	5
IN/OUT	4	4	1				
				AVERAGE LOS BY COUNTY			
ADMISSIONS BY COUNTY							
Brown	49	49	53	Brown	7	7	6
Door	1	1	2	Door	20	20	4
Kewaunee	0	0	0	Kewaunee	0	0	0
Oconto	2	2	5	Oconto	5	5	4
Marinette	0	0	2	Marinette	0	0	5
Shawano	2	2	0	Shawano	5	5	0
Waupaca	0	0	0	Waupaca	0	0	0
Menominee	0	0	0	Menominee	0	0	0
Outagamie	2	2	2	Outagamie	3	3	3
Manitowoc	0	0	0	Manitowoc	0	0	4
Winnebago	0	0	0	Winnebago	0	0	0
Other	3	3	1	Other	3	3	8
TOTAL	59	59	65	TOTAL	6	6	5

CTC Double Shifts Worked — January 1-31, 2019

Employee Name	Classification	Date(s)	shifts worked
Allen, Zach	CNA	January 25	PM / NOC
Begalke, John	CNA	January 4, 8, 11, 12, 13, 14, 15, 18, 19, 20	PM / NOC
		January 25, 26, 30	AM / PM
Chang, Chue	CNA	January 20	AM / PM
Deprey, Jenny	CNA	January 4, 24	AM / PM
Elsner, Deb	CNA	January 22	AM / PM
Gerondale, Mike	CNA	January 5, 6	AM / PM
Goggins, Laura	RN	January 1	AM / PM
Greenwood, Vicky	LPN	January 29	PM / NOC
Hanson, Ian	CNA	January 5, 6, 19	AM / PM
Harrill, Linda	CNA	January 12, 13	AM / PM
Joachim, Bob	CNA	January 2, 7, 13, 23, 26	AM / PM
Molina, Brandon	CNA	January 20, 26	AM / PM
Parent, Alana	CNA	January 17	AM / PM
Radeva, GiGi	CNA	January 17, 27	PM / NOC
Rodriguez-Cortes, Ana	RN	January 26	AM / PM
Seidl, Chelsea	CNA	January 2, 24, 31	AM / PM
Spencer, Brenda	LPN	January 13	AM / PM
VanItten, Resa	LPN	January 27	AM / PM
VonBerlichingen, Annelise	CNA	January 12, 26	PM / NOC
Weso, Binnay	RN	January 2	AM / PM

Child Protection Statistics: January, 2019



CPS Referrals and Services Requests: Reports regarding concerns for children are categorized in two ways: Child Protective Services (CPS) Referral and Services Request. This data illustrates the comparison between 2018 and 2019 in each category. If screened in, each requires the attention of child protection staff to a varying degree.

CPS Response Times: When a case is screened in as a Child Protective Services Referral it is assigned a response time. Each of these time frames indicates when a worker is to make face to face contact with children and their parents in order to assess for child safety.

CPS Allegation(s) of Maltreatment: Each CPS report includes alleged maltreatment. It is not uncommon to identify more than one at the point of the referral; therefore the numbers identified above equate to more than the total number of screened in cases per month.

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
101 Mobility (Mobility 101 in Avatar) of Northeast WI	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	11/26/18	\$50,000
Acceptional Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/27/18	\$600,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	11/26/18	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/19/18	\$90,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronic Monitoring)	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/19/18	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/18	\$930,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/26/18	\$60,000
Anna's Healthcare	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/19/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	11/26/18	\$695,000
Assisted Living by Hillcrest (Allouez Parkside Village #1 and #2)	CBRF (assisted living) for APS use	At-risk adults	APS	12/10/18	\$75,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/26/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	11/19/18	\$250,000
Berry House (Robert E. Berry House)	CBRF (assisted living) that takes individuals with backgrounds in violent crimes	MH	Behavioral Health	1/17/19	\$75,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	12/4/18	\$275,000
Boil Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/19/18	\$500,000
Boys' Town (Nebraska) - THEIR CONTRACT; NOT OURS	Care of an extremely high needs CPS child that we cannot find placement for in WI (was placed in New Mexico prior)	Specific CPS Child	CPS	N/A	N/A
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$500,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	11/26/18	\$160,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/26/18	\$17,500
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	11/27/18	\$75,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/26/18	\$10,000
Chileda Institute	Children high-needs residential care center (RCC)	High behavioral needs children	CPS	11/26/18	\$175,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	11/26/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	11/19/18	\$10,000
Comfort Keepers	Supportive home care services	At-risk adults	APS	11/19/18	\$20,000
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/26/18	\$50,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$62,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	11/19/18	\$420,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/19/18	\$120,000
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/26/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/26/18	\$30,000
Encompass Child Care	Child day care	Children	CPS	12/4/18	\$50,000
Engberg AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	11/19/18	\$22,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/26/18	\$50,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/18	\$28,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/20/18	\$3,000,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/26/18	\$290,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/26/18	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/29/18	\$200,000
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/26/18	\$100,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	11/19/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	to Molly 11/29/18	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/26/18	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/19/18	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	11/26/18	\$50,000
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	11/26/18	\$510,000
GT Mobility & Services	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/10/18	\$95,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/4/18	\$10,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	11/19/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/19/18	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	11/27/18	\$55,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/19/18	\$75,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	11/27/18	\$50,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$95,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	1/3/19	\$1,850,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	11/26/18	\$150,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	11/27/18	\$90,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	11/27/18	\$950,000
KUEHG - Kindercare	Child day care	Children	CPS	11/27/18	\$85,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/27/18	\$280,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/19/18	\$30,000
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	11/26/18	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/19/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/17/18	\$615,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/26/18	\$700,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	12/10/18	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	Health APS	11/19/18	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	CLTS	11/27/18	\$20,000
Moon Beach Camp	Summer camp for children with autism	Children with long-term care needs	CLTS	12/10/18	\$20,000

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**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/26/18	\$100,000
My Brother's Keeper Mystic Meadows LLC	Male Mentoring Program Corporate AFH (assisted living)	Juvenile males MH/AODA	JJ	11/26/18	\$10,000
			Behavioral Health, CMHP	11/19/18	\$300,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/19/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/20/18	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	11/26/18	\$50,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	11/26/18	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/20/18	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/26/18	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/19/18	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	11/26/18	\$40,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/18	\$250,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/19/18	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	11/29/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/26/18	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	11/26/18	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/19/18	\$275,000

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Productive Living Systems (Phumia LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/19/18	\$120,000
Psychological Consultants of Green Bay Ravenwood Behavioral Health	Psychological assessments to determine competency Nursing home for high-needs MH clients	Elderly, DD High-needs MH	APS Behavioral Health	11/19/18 11/26/18	\$25,000 \$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/26/18	\$500,000
Rehabilitation House	Transitional CBRF (assisted living) for co-occurring AODA/MH	MH/AODA	Behavioral Health	11/19/18	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/19/18	\$200,000
Saint A	Treatment foster care placing agency	Children	CPS	11/26/18	\$30,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/18	\$22,500
Smith Receiving Home	Receiving home for emergency placements	Children in need	CPS	12/4/18	N/A
Szerkins Receiving Home	Receiving home for emergency placements	Children in need	CPS	12/4/18	N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/19/18	\$100,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	11/26/18	\$250,000
Tellurian	Residential detox	AODA	Behavioral Health	11/26/18	\$55,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/26/18	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	AODA	11/19/18	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/19/18	\$1,400,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/19/18	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	12/4/18	N/A

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**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 2/7/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Updated Not-to-Exceed Amount
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	12/13/18	\$1,400,000
Walking and Wheeling	Medical/therapeutic supplies and equipment and home modifications	Children	CLTs and C-COP	12/10/18	\$85,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	11/19/18	\$200,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/26/18	\$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/19/18	\$42,000
TOTAL					\$23,802,086

Brown County Health and Human Services
New Non-Contracted and Contracted Providers
February 7, 2019

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Supplies reimbursement for foster CPS child	\$10,000	12/15/18
Individual	Ongoing respite for a CPS child	\$10,000	12/19/18
Individual	Ongoing respite for a CPS child	\$10,000	12/19/18
Individual	Ongoing respite for a CPS child	\$10,000	12/20/18
Individual	Ongoing respite for a CPS child	\$10,000	12/27/18
Master's Driving School	Driving assessment for disabled CLTS child	\$10,000	12/28/18
Individual	One-time respite for CPS child	\$10,000	1/10/19
Individual	Supplies reimbursement for foster CPS child	\$10,000	1/14/19
Lochman Enterprises	Rent payment for CPS family	\$10,000	1/15/19
Vantage Point Properties	Rent payment for CPS family	\$10,000	1/15/19
Schomaker Properties	Rent payment for CPS family	\$10,000	1/22/19
Step Ahead Childcare	Day care for CPS children	\$10,000	1/22/19
Individual	Ongoing respite for a CPS child	\$10,000	1/29/19
Individual	Ongoing respite for a CPS child	\$10,000	1/29/19
Individual	Ongoing respite for a CPS child	\$10,000	1/29/19

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
Berry House	CBRF (assisted living) that takes individuals with violent crimes	Mental Health	\$75,000	1/1/19